

VICTORY BIBLE College
INTERNATIONAL STUDENT SERVICES
ADMISSION PACKET

**For International Students
Who wish to apply to Victory Bible College using
an F-1 or M-1 Student Visa**

**School Address: 2702 East 81st Street
Tulsa, OK 74137**

**Mailing Address: 7700 S. Lewis Ave.
Tulsa, OK 74136**

**(918) 491-7600 Phone
(918) 491-7610 Fax**

vbcfsa@victory.com

INTERNATIONAL STUDENT PACKET

It is our pleasure to commend you on your desire to seek the Lord and His perfect will for your life. Victory Bible College is a wonderful place to step into your destiny.

To apply at VBC is a two-part process for international students. **First part is the application for admission this is interactive and can be completed on line.** The second part is the international packet which must be downloaded, completed and originals mailed to:

Victory Bible College
International Student Advisor
7700 S Lewis Ave.
Tulsa, Ok 74136
Phone: (918) 491-7600 Fax: (918) 491-7610
Email Address: vbcfsa@victory.com

- Application for admission - All parts must be completed and submitted. (Including photo)
- VBC F-1 Student Immigration Responsibilities form (attached)
- VBC Personal Data form (attached)
- VBC Financial Work Sheet form (attached)
- Financial Guarantee - Financial Guarantees in the form of a letter or affidavit of support, equal to the total cost of estimated expenses on the International Student Financial Work Sheet form must be submitted along with the Application for Admission and other documents. **An original bank statement from each Guarantor must be submitted to verify the amount of support to be provided.** If the student has dependents that are coming to the United States, please note the breakdown on the Financial Statement Form.
- Transcripts of completed schooling, including a copy of your diploma(s).
- Proof of English Proficiency (only 1 of the following is required):
 - An official TOEFL report with a score of :
500 or more on the paper/pencil test 173 or more on the computerized test
 - A letter of certification from a school verifying your ability to use the English language proficiently
 - If the above requirements are not made you will be required to attend the Cultural English class in the summer.
- Transfer form is needed if transferring from another school within the U.S. You may obtain this form by contacting the International Student Advisor at VBI.

All documents must be received in office before an I-20 can be completed.

writing.

Admission to VBC is determined by an objective evaluation of the applicant without regard to race, color, or ethnic origin in accordance with Title VI of the Civil Rights Act of 1964.

Victory Bible College
F-1 Student Immigration Responsibilities
School of Ministry / School of Worship

1. Attend the school that issued the I-20 you used to enter the U.S. for at least 6 months prior to applying for transfer to another school. You must apply for a request to transfer with SEVIS.
2. Maintain a full course of study for the entire academic year. Successfully meet academic and financial responsibilities of school.
3. The International Student Advisor must grant written permission before you drop a class.
4. Maintain a valid passport at least 6 (six) months into the future.
5. Meet with the International Student Advisor at least 5 days before you plan to leave the U.S. for any reason. The Advisor must update your I-20 prior to your departure so you may re-enter the U.S.
6. Do not accept any off-campus employment unless you receive permission from immigration and through the International Advisor at Victory Bible College.
7. If employed by Victory Christian Center, you may work no more than 20 hours per week while school is in session and no more than 40 hours per week during an official school break.
8. You may apply as a volunteer in any capacity within the Ministry with required approval.
9. Notify the International Advisor of any change of address within 10 days of your move. You are also required to notify both SEVIS and Immigration. (see ISA for forms)
10. Your I-20 is your identification card in the U.S., you must carry either it with you at all times. (Your I-20 and your I-94 are your main validations that you have a legal right to be here.)
11. Copies of any license, certifications, change of status, tickets, fines, court judgments, or any other document that affects you must be provided to your International Student Advisor.

* Immigration is a dynamic field with laws that may change throughout the application process and your enrollment at Victory Bible College. Victory Bible College and its International Student Advisor will aid you in complying with immigration requirements during our application process and enrollment, but it is the student's ultimate responsibility to comply with applicable United States immigration laws and the laws of the student's home country. Victory Bible College will not be liable for any damages whatsoever arising out of a failure to comply with either United States or foreign laws, regulations or procedures.*

I have read and understand my obligations as an F-1 Student at Victory Bible College.

Applicant / Student Signature: _____

Printed Name: _____

Date Signed: _____

International Student Advisor: _____

Victory Bible College International Student Financial Work Sheet

As an international student applicant, you are required to certify that you will have adequate financial support for your first year at Victory Bible College, as well as estimate support for the following year. This form must be completed and returned to the International Student Advisor prior to the issuance of the I-20 document needed to obtain your student visa. **Victory Bible College reserves the right to increase the cost of tuition and fees at any time. The amounts below are only estimates and will vary depending on a student's major.**

Last/Family	First	Middle	IMT PROGRAM
PROGRAM YOU WISH TO STUDY: _____	_____	_____	_____
Missions F-1	School of Ministry F-1	Worship F-1	Media F-1

Please check which quarter you plan to attend:

_____ 1Q September	_____ 2Q October
_____ 3Q January	_____ 4Q March

The current estimated expenses for one year are as follows:

Tuition for 4 (four) quarters:	\$ 3,509	\$ _____
Books and fees for 4 (four) quarters (approx)	\$ 400	\$ _____
Living expenses for 1 (one) year:	\$ 9,500	\$ _____
Graduation fee:	\$ 55	\$ _____
TOTAL	\$13,464	\$ _____

If you have dependent family members, the current additional estimated expenses are as follows:

Living expenses for an adult for 1 (one) year:	\$3,000.00 X _____	\$ _____
Living expenses for a child for 1 (one) year:	\$2,000.00 X _____	\$ _____

Calculate the total cost of estimated expenses:

\$ _____

My financial support is coming from:

Personal savings	\$ _____
Family savings	\$ _____
Sponsor	\$ _____

(If your sponsor is a private agency or a church, please enclose the letter or award)

My total financial support is: \$ _____

By signing this form, I certify that all the information I have given is a correct statement of my arrangements for financing my education at Victory Bible College. I understand that I must have proof of my financial arrangements before I receive an I-20 document, and if my guarantee of expenses is not met, I will have to return to my home country.

Applicant's Signature _____ Date signed _____

Financial Guarantee for Admission
Victory Bible College
 2702 E. 81st Street, Tulsa, OK 74105

Victory Bible College requires a guarantee of financial resources from each applicant who is not a United States citizen nor is holding a permanent resident immigrant visa at the time the applicant is accepted to VBC. The document must be on file in the office of the International Advisor before the I-20 will be issued. The maximum estimated expenses or costs for twelve months study at VBC are listed. Your sponsor or guarantor must be aware of the expenses. Costs are subject to change without notice. **\$13,464.00**

Applicant's Certification

Applicant's Name: _____
 (Please print) Family/Last First Middle

I understand the expenses listed above are average cost estimates. A student's actual costs may vary based on changes in tuition and fees, books and supplies, room and board, and personal lifestyles. I guarantee that I will have sufficient funds available to meet the estimated educational expenses as listed above for each year I am studying at Victory Bible College. I certify that I can make the necessary arrangements to have all funds transferred to the United States and that I will have adequate funds for my travel to and from the United States.

I understand that all tuition is payable at the beginning of the year.

These funds will be provided (check one):
 () by my family () from my own savings () other (specify) _____

Signature of Applicant: _____ Date: _____

Guarantor's Certification

Guarantor's Name: _____ Relationship to Applicant: _____
 (Please print) Family/ Last First

I understand the expenses listed above are average cost estimates. A student's actual costs may vary based on changes in tuition and fees, books and supplies, room and board, and personal life styles. I guarantee that I will provide

_____ **Applicant's Name**

With sufficient funds to meet the actual expenses incurred, as estimated above, for each year the applicant is enrolled at VBC. I certify that I can make the necessary arrangements to have all funds transferred to the United States. **I understand full tuition is payable at the beginning of the year.**

Signature of Guarantor: _____ Date: _____

Mailing Address of Guarantor: _____

The bank seal or stamp is required below. Also, there must be a financial statement or bank statement of funds and this should be in English. Please provide the conversion rate to U.S. Dollars.

Bank's Certification

This is to certify that _____ is financially capable of meeting

 Guarantor's Name

The above are estimated expenses for enrollment at VBC for a one year period. This certificate does not constitute a statement of liability on any part or on behalf of the bank incurred by the applicant named above.

Signature: _____

Date: _____ Title or Organization: _____

Bank seal or Stamp Address: _____

Victory Bible College International Student Personal Data

Please give your exact legal name as it appears on your passport. Your exact legal name must be used by you and by Victory Bible College on all documents.

Family / Last Name	First	Middle
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Address (where you live now): _____

Address (where you want the I-20 mailed): _____

What form of mail do you wish for us to use: _____ Regular mail: _____ Express/DHL

Phone #: _____ E-mail Address: _____

City & Country of Birth: _____ Country of Citizenship: _____

Marital Status: Single ___ Married ___ Date of Birth (written out): _____
(Month/day/year)

We will **not**, under any circumstance or for any reason, accept a husband or a wife as a student at Victory Bible college **unless both** the husband and wife are living together in the Tulsa, Oklahoma area, while the student is attending school. **There is no exception to this policy.**

- Is your spouse applying for F-1 ___ Yes ___ No
- If yes have they completed a separate application ___ Yes ___ No

Spouse: _____
Name Country of Birth Date of Birth (mo/day/year) M / F

Child: _____
Name Country of Birth Date of Birth (mo/day/year) M / F

Child: _____
Name Country of Birth Date of Birth (mo/day/year) M / F

Child: _____
Name Country of Birth Date of Birth (mo/day/year) M / F

Child: _____
Name Country of Birth Date of Birth (mo/day/year) M / F

I hereby certify that the information given on this form is, to the best of my knowledge, true and factual. I understand that any false statement made on this application is automatic grounds for dismissal from Victory Bible College.

Applicant's Signature _____ Date Signed _____