



VICTORY BIBLE COLLEGE

2016-2017 Catalog

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THIS CATALOG APPLIES TO THE 2016-2017 ACADEMIC YEAR

This catalog has been prepared for the use of current and prospective students. Victory Bible College reserves the right to make changes in policy, programs, or course offerings as required to maintain its stated mission and goals, provided sufficient written advance notice is given.

Word from the Executive Director

I am excited about your interest in Victory Bible College. Our vision is to help raise up the next generation of history makers and world shakers. If the history you are called to make is in your home or if the world you shake is your neighborhood that is exciting. If your call is to shake nations or make history somewhere in the United States, we are here to facilitate that dream. We believe that success begets success. That is why our commitment extends to finding leaders in various fields to train you in the areas of their expertise. Some of the most successful ministries of our generation will frequent our platform to impart into your life. It is our intent to impact you with the word of God, impart to you the life of God and empower you with the presence of God. The life transforming power of the presence of God is at the forefront of our equipping. Our purpose is to help you find the life you were born to live.

En Agape,

Ron McIntosh
Executive Director

Table of Contents

Victory Christian Center Overview	9
Overview of VBC	9
Spiritual Emphasis	9
VBC Location	9
The Birth and Growth of Victory Bible College	10
Holy Spirit Directed	10
Historical Growth	10
Accreditation and Recognition	11
Purpose & Objectives	12
Mission Statement	12
Vision Statement	13
Educational Philosophy	13
Spiritual Development	13
Reasonable Costs	13
Practical Training	13
Statement of Faith	14
Admissions	15
Application to VBC	15
Application to Victory Internship Program	15
Transfer Student Application and Admission	15
Admissions Notification	15
International Students & Statement of Non-Discrimination	16
International Students Certification	16
International Student Eligibility	16
International Student Employment	16
Nonimmigrant's: Who Can Study	16
Statement of Nondiscrimination	18
Academic Calendar	19
Registration/Orientation	20
Registration Schedule	20
Student Orientation	20
Student Identification Badges	20
Student Status	20
Change In Status	20
Audited Classes	20
Directed Study	21
Adding/Dropping Classes	21
Class Attendance Policies	22

Attendance Policy	22
Excused Absences	22
Tardiness	22
Inclement Weather	22
Victory Christian Center Activities	22
Bar from Attendance Policy	22
Dress Code	23
Dress Code for Men	23
Dress Code for Women	23
VBC Grading System	24
Incomplete	24
Grade Corrections	24
Academic Continuance/Grade Point Averages	25
Transfers/Transcripts	25
Transfer Procedure	25
VBC Off Campus Courses and Extension School Transfer of Credit	25
Transcripts	25
Articulation Agreements	25
Graduation Requirements	26
VBC 1 st Year Program Completion Requirements	26
VBC 2 nd Year Program Completion Requirements	26
Detailed Graduation Requirements	26
Lifestyle of the VBC Student	27
Commitment to the Student Honor Code	27
Conduct	27
Christian Service Policy	28
Christian Service Hours	28
Objectives of Christian Service Program	28
Christian Service Examples	28
Christian Service Procedures	28
Discipline and Grievance Policies	29
Discipline Procedures	29
Student Appeal and Grievance Procedures	29
Re-enrollment Policy	30
Suspension Policy	30
Dismissal Policy	30
Probation/Dismissal	30
Grievances Related to Sexual Harassment	30
Financial Policies & Procedures	31
Tuition and Fees	31
Full-time/Part-time Status	31

Tuition- Full-time Students	32
Tuition- Part-time Students	32
Fees	32
Refund Policy	32
Refund Policy for Students Enrolled under Provisions of Title 38	32
Withdrawal	33
Prior Balances	33
Textbooks	33
Auditing Courses	33
Dropping Courses	33
Cancellation of Scheduled Courses	33
Financial Aid • Donations • Work Study	34
Veteran's Benefits	34
Federal Grants and Loans	34
Sponsorship Programs	34
Work Study & Employment	35
Donations	35
Student Services	36
Food Services	36
Library Services	36
Mission Trips	36
Health Services	36
Housing	36
International Student Advisement	36
Job Opportunity Bulletin Board	36
Community Service Agencies	36
Pastoral Counseling & Academic Counseling	36
General Information	37
Student Information	37
Parking	37
Speed Limit	37
Cars, Motorcycles and Bicycles	37
Address Changes	37
Telephone Calls	37
Student Mail	37
Student Records	37
VBC Bookstore	38
Extra-Curricular Activities	38
Testing	38
Make-up/Late Tests	38

Discussion of Grades and Assignments	38
Returned Tests	38
Petition for Policy Exception	38
Business Office Hours	38
Announcements	38
Audio Equipment/Thermostats	39
Consultation/Appointments	39
Firearms	39
Distractions	39
Laptop Computers and Tablets	39
Personal Handouts	39
Classroom Guidelines	39
VBC Program Information	40
School of Ministry	40
School of Worship	40
School of Media	40
School of Missions	40
Concentrations	40
Spiritual Growth	40
Ministry Opportunities	40
Internship	40
Placement	40
VICTORY INTERNSHIP PROGRAM Information	41
What is Victory Internship?	41
Ministry Focus Areas	41
Cost	41
Questions	41
VBC Distance Learning	42
Victory Leadership Network	43
Purposes of VLN	43
Requirements for New Memberships	43
1 VBC Courses and Requirements	44
VBC 1 Core Courses	44
VBC 2 Core Courses	45
School of Ministry 1	46
School of Ministry 2	47
School of Worship 1	48
School of Worship 2	49

School of Media 1	50
School of Media 2	51
School of Missions 1	52
School of Missions 2	53

Schedules

School of Ministry 1	55
School of Ministry 2	56
School of Ministry 1-Night School	57
School of Worship 1	58
School of Worship 2	59
School of Media Year 1	60
School of Media Year 2	61
School of Missions Year 1	62
School of Missions Year 2	63

Faculty & Staff

President (Paul Daugherty)	64
Executive Director	64
Staff	64
Faculty	64

Teaching Faculty List	65
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Overview of Victory Christian Center and Victory Bible College

Victory Christian Center

Victory Bible College is directly connected to the 7,500+ member Victory Christian Center. That means your education will take place in one of the foremost outreach churches in the world. Pastor Paul Daugherty is among the most respected pastors in ministry. Your study will be in the midst of events like Word Explosion, Louder than Words, Victory's Leadership and Missions Conference, local outreaches and crusades, Victory's Dream Center and over 60 additional ministries. Opportunities for short-term or extended mission trips are also available. Our weekly "*Victory with Paul Daugherty*" television program is conducted from our Tulsa location. Victory Christian School, grades K3-12, has more than 1,500 students and is a past winner of the national competition at the Oral Roberts Education Fellowship for Christian Schools. VCS is noted for its national award-winning art program, state champion athletic and music programs, as well as an outstanding academic program founded in the presence of God.

In summary, dynamic teaching and practical application of Word of Faith in a cutting-edge church environment will enhance a VBC education.

Overview of Victory Bible College

Victory Bible College is an independent co-educational, interdenominational, two-year Bible School. VBC is open to Christians from various backgrounds who desire to study the Word of God and further develop their spiritual life and ministry. VBC is an extension and integral part of Victory Christian Center. Students receive practical training through Christian service in the various departments and outreaches of the church. VBC has a goal of imparting life experience, ministering restoration and empowering students with personal knowledge of the Word of God and the Holy Spirit.

VBC focuses on developing relationships with both God and man according to biblical standards. VBC is not a seminary. It is a charismatic school of the Bible. Courses are designed to minister to Christians of all levels of spiritual maturity and development.

In summary, VBC exists for the purpose of providing Bible training for spiritual growth, development, and Christian leadership in the Body of Christ. The school is designed to instruct students in biblical doctrines of the Christian faith, restoration of an intimate relationship with God and development of spiritual maturity in fulfilling the commission and vision that God has given to each student.

Spiritual Emphasis

VBC encourages the spiritual, academic and professional growth of each staff member and student. Intrinsic to the College's founding purpose is involvement in the many spiritual programs offered by Victory Christian Center, which are designed to enrich and develop spiritual growth. Weekly school chapels, guest speakers, special seminars, Christian service hours, cell groups, and activities within VCC and outside VCC in the Christian community all help further develop the student spiritually. There are also regular and special intercessory prayer times, Sunday school programs, visitation, plus the regular Sunday and Wednesday church services and Young Adults ministry.

VBC Location

Victory Bible College is located at 2702 E. 81st Street, across the street from the Oral Roberts University Mabee Center, in Tulsa, Oklahoma. Tulsa is a beautiful, modern city in a unique and wholesome atmosphere full of fascinating opportunities. Visit the world-famous charismatic institution of Oral Roberts University, the Tulsa Zoo and world-renowned museums such as the Gilcrease and Philbrook museums. There is plenty of entertainment at college athletics, semi-pro sports, the Tulsa Performing Arts Center, amusement and water parks. Your study will be enhanced by our wonderful city.

The Birth and Growth of Victory Bible College

Holy Spirit Directed

During the 1970s, several nationally-known ministries gave a word to Pastor Billy Joe Daugherty from Isaiah 54:2-3: "Enlarge the place of thy tent, and let them stretch forth the curtains of thine habitations: spare not, lengthen thy cords, and strengthen your stakes; "For you will break forth on the right hand and on the left: and your seed shall inherit the Gentiles, and make the desolate cities to be inhabited."

VBI was birthed as a result in September 1979 blending biblical excellence with anointed Christian living, under the pastorate of Billy Joe and Sharon Daugherty. The charter class of 1979-80 graduated 42 students with the leadership of Tim O'Leary, the first director. To date Victory Bible Institute/Victory Bible College in Tulsa has had approximately 5,000 graduates.

Historical Growth

VBC has grown steadily over the 29 year history of the school. Each year approximately 400-500 students attended VBC. Students learn to hear God's voice through a choice of four programs of study; School of Ministry, School of Worship, School of Missions and School of Media. Practical training through Christian service in the various departments of the local church is a vital component of the VBC educational experience. VBI originally began as a one-year certificate program with 24 classes offered both in the daytime and again in the evening.

In 1982, a second-year Intern Student Program began for selected students who are called to the five-fold ministry. While most VBI students enrolled for personal enrichment and restoration, these students were those who were also called to active ministry as pastors, traveling ministers, missionaries or Bible school directors.

In 1991, VBI started a new discipleship program called "In Ministry Training" under the leadership of Keith Wheeler. VICTORY INTERNSHIP is designed for single students from 18-28 years of age who are pursuing full-time ministry. It is a program based on discipleship, evangelism and missions to establish young men and women in the lifestyle of Jesus Christ and to instill in them a vision for the world. VICTORY INTERNSHIP students attend VBC classes in the mornings and participate in various types of ministry and have teaching and fellowship times in the afternoons and evenings. The program has experienced steady enrollment growth since its inception.

In September of 1996, VBI 2 was re-structured to follow the same time format as VBI 1. Heavier emphasis on practical ministry education and training has been engrafted into the 36 courses that comprise the program.

VBI opened its on-site library and "Signs and Wonders Resource Center" in the 1996-97 school year.

In September 1998 the Worship courses were founded to train worship leaders and worship teams to spread the Gospel and build up believers through praise and worship.

In 1998, Victory World Missions Training Center became a VBI program, no longer a separate entity. Also, in 1998 a summer session was added.

In August 1999 the Preschool, Children and Youth, now called Victory Kidz, program was initiated to develop leadership in this critical area in the body of Christ. This same year, the Spirit-Led Business program was added. The Biblical Studies name was changed to Practical Ministry.

In 2000, the Preschool, Children and Youth program was changed to Victory Kidz School of Ministry. 2001 found the summer session discontinued for the 2001-2002 academic year. And, in 2002, the Spirit- Led Business was discontinued after 1st Quarter.

In 2004, a third year intern student program, VBI 3 was added.

In 2004-2005, on-line registration and Faculty Access to the Web site were implemented to better facilitate faculty and student services.

In 2006, Fellowship One attendance tracking was implemented.

In 2007, Victory Bible Institute and Victory World Missions Training Center became separate entities and the School of Creative Media and the Arts was added to VBI.

In 2008, Victory Bible Institute moved from 1400 E. Skelly Drive to 2702 E. 81st Street due to the expansion of Interstate 44 and the razing of the old VBI Building.

In May, 2009, Victory Bible Institute became fully accredited by the Association of Independent Christian Colleges and Seminaries.

In November, 2009, Pastor Billy Joe Daugherty went to his heavenly reward and the presidency of VBI was taken over by Pastor Sharon Daugherty.

In the 2012-2013 school year a 1 year program Mission track was added to the VBI curriculum.

In the 2013-2014 school year, we had a name change from Victory Bible Institute to Victory Bible College, added a 2nd year Missions program and Media track and a 3rd year School of Worship. Association for Biblical Higher Education was implemented.

In the 2014-2015 school year Pastor Paul Daugherty became President of VBC. VBC had one of the largest graduating classes in its history with 217 graduates.

Accreditation and Recognition

VBI was a member of the Oral Roberts University Educational Fellowship.

VBI was an Accredited Bible school in the Division of Bible Colleges, Schools, and Colleges of the International Christian Accrediting Association.

VBI received approval in 1990 by the U.S. Department of Justice Immigration and Naturalization Service to enroll F-1 international students providing they meet the criteria of eligibility.

VBI was a founding member of the Apostolic Council on Educational Accountability headquartered in Colorado Springs, Colorado.

VBI/VBC has been a member of the Association of Independent Christian Colleges and Seminaries since 2006 and is currently accredited with this body.

Purpose & Objectives

Mission Statement

VBC exists for the purpose of:

Teaching students foundational principles and truths of the Word of God:

VBC will target recruiting and marketing strategies to individuals who desire biblical training in preparation for ministry.

VBC will educate the student in fundamental biblical themes and theology (such as redemption, Second Coming of Christ, ordinances of the church, Bible covenants, ministry of the Holy Spirit, etc.)

VBC will teach students fundamental principles of hermeneutics, systematic theology, eschatology, pneumatology, and homiletics.

VBC will instill each student with the Judeo/Christian model of religion, culture, history, and relevance to modern life.

VBC will instruct each student in the relevance of theology, biblical studies and practical ministry through internship and related service activities.

Ministering restoration of fellowship with God through the work of the Holy Spirit:

VBC will actively recruit and develop sponsorship programs for individuals who have been spiritually, economically and/or socially deprived.

VBC will encourage students to develop a personal relationship with God through daily prayer and Bible study.

VBC will allow and facilitate growth and fellowship with God through the work of the Holy Spirit and personal counsel and ministry.

VBC will help students to grow in and prepare to minister the Gospel with signs and wonders.

VBC will assist students in developing an evangelistic attitude by reaching out to those in need.

VBC will encourage faithfulness in participation in the local church and in teaching others by their testimony and living example.

VBC will establish affiliate schools in impoverished economic or spiritual areas of the world.

Preparing the student for ministry to a lost and dying world:

VBC will promote spiritual growth, development and Christian leadership in the Body of Christ through implementing a program of practical ministry application.

VBC will develop and teach courses that have practical application in the local church, mission field, para-church organization and traveling ministry.

VBC will develop active relationships with like-minded churches and ministries for both student recruitment and student placement purposes.

VBC will promote and participate in evangelistic outreaches locally, nationally and internationally.

VBC will require all full time students to fulfill 2-4 Internship Hours each week, depending on the student's area of study. Our students serve in a variety of ministry areas within Victory Christian Center.

VBC will help the student discover their place of ministry in the Body of Christ through individual counseling, class assignments and practical ministry experiences.

VBC students will be instructed in and participate in the development of Cell Groups.

The Bible is the basis of all doctrine taught at Victory Bible College.

Vision Statement

VBC exists to help people find the life they were born to live by training them to identify and implement their God-given gifting's in an environment of excellence.

To Encourage-The term encourage means to give hope, courage or confidence to a person. VBC believes in the restoration of lives. We believe ministry takes place on the overflow principle. Whatever you are filled with, will flow out of you to others. You will minister to people whatever is in your heart. (Proverbs 4:23) That is why it is essential that our students be involved in the process of restoration to wholeness. We believe that wholeness will be a product in the lives of our students as they receive ministry and instruction in the Word of God from anointed teachers and as they apply the Word in their lives.

To Empower-We seek to enable each student to live a victorious life and to be prepared to fulfill their God-given destiny and callings. By providing instruction and opportunities for application in classes such as Ministry Gifts and Callings, Righteousness, Renewing the Mind, Supernatural Faith, and courses directly related to their callings, we will empower students to become successful ministers.

To Equip-The term equip suggests to furnish with whatever is necessary. In light of this, we seek to furnish whatever is necessary in biblical concepts, practical living, ministry techniques, entrepreneurial skills, success principles, leadership skills, and practical experience that students need to fulfill their God-given potential in every area of life.

Educational Philosophy

Our goal is to help people find the life they were born to live. Therefore we balance academic curriculum with practical experience and life application. We believe that VBC is a training ground to develop students who know and apply the Word of God, who hear God's voice, who are led by the Spirit, and who minister with effectiveness. This is done in an atmosphere that promotes individual self-worth and excellence.

Spiritual Development

We believe that spiritual development encompasses the whole person. That is why we teach our students to pray, learn, and apply. Students are groomed in worship, evangelism, discipleship, and service as well as being led by the Spirit. VBC training is a compilation of academic and practical hands-on experience. We assist students in assimilating biblical life strategies, entrepreneurial skills and success training. We believe that VBC students should exemplify scripturally based moral excellence and leadership qualities in all areas of their lives.

Reasonable Costs

Victory Bible College is committed to providing a quality education that is affordable. VBC is approved by the Oklahoma State Accrediting Agency to provide education and training to eligible veterans utilizing veteran educational benefits. VBC is not a Title IV school and is therefore unable to accept federal student loans or grants.

Practical Training

VBC has a commitment to make sure students not only possess classroom knowledge, but also know how to apply that knowledge through an implementation strategy. This is accomplished through an internship program as well as numerous ministry opportunities. As a result, graduates of our second year programs have helped to plant many of our Bible schools around the world.

Statement of Faith

We believe that the Bible is divinely inspired by God. It is faultless and is the sole and final authority for all matters of our lives (2 Timothy 3:16, Hebrews 4:12, 2 Peter 1:21).

We believe in the eternal Godhead who has revealed Himself as one God existing in three persons, Father, Son and Holy Spirit (Matthew 28:19, 2 Corinthians 13:14).

We believe that man by nature is sinful and unholy. He is unable to attain God's righteousness apart from regeneration through the Lord Jesus Christ (Romans 5:8-10).

We believe in the Lord Jesus Christ, the Savior of all men, conceived of the Holy Spirit, born of the Virgin Mary. He is totally God and yet, totally man (Luke 1:26-35, John 1:14-18, Isaiah 7:14, 9:6, 7).

We believe that God is the Creator of all mankind and His design immutably provided for the separate and distinct genders of both male and female. The characteristics of these complementary genders serve to reflect both the image and character of God. Individuals who reject their biological sex from birth by seeking to alter their bodies or gender presentation are intentionally or mistakenly rejecting God's design and the person He created them to be. (Genesis 1:26-27; I Corinthians 6:19; Deuteronomy 22:5).

We believe Christ died for our sins, was buried and rose again on the third day (1 Corinthians 15:1-4).

We believe in the bodily ascension of Jesus to heaven and that He is coming again a second time for His Church (John 14:2-3, 1 Thessalonians 4:13-18, Hebrews 9:28).

We believe in the salvation of sinners by grace, through repentance and faith in the work of the Cross (Ephesians 2:8-9, Hebrews 9:12, 22).

We believe in the baptism of the Holy Spirit as a real experience at or after salvation. Believers can then speak in tongues as the Spirit gives them the utterance (Acts 2:1-4, 8:14-17, 10:44-46).

We believe in the operation of the gifts and ministries of the Spirit that are listed in 1 Corinthians 12-14 and Ephesians 4.

We believe that miraculous physical healing and deliverance in the name of Jesus is still for us today (Mark 16:17, Acts 4:30, Romans 8:11, 1 Corinthians 12:9, James 5:14).

We believe in eternal life for believers (John 3:16, 5:24) and eternal punishment for unbelievers (Mark 9:43-48, 2 Thessalonians 1:9, Revelation 20:10-15).

We believe that there is one true Church that is made up of genuine believers with Jesus as the head. However, this one Church is composed of many local churches in different localities (Matthew 16:18, Acts 9:31, Ephesians 5:23).

Admissions

Victory Bible College is dedicated to helping you find the life you were born to live by providing the training to identify and implement your God-given gifting's in an environment of excellence. Therefore, VBC has a basic admission standard. You must be at least 18 years old, have a born again experience and a high school education or equivalent. VBC students are from many nations and backgrounds. A perspective student may be looking for spiritual enrichment, to understand their identity, know their purpose, or train for ministry.

Application

Victory Bible College accepts applications year round, and there are four times a year when a student can enroll – August, October, January and March. However, Victory Internship, School of Media and School of Worship allow enrollment only in August. All applications must be submitted no later than August 29th, 2016 for the first quarter and no later than the final day of registration for all subsequent quarters. All documents must be received before the student will be allowed to enroll.

General Requirements:

- Application for admission
- Recent photograph of applicant
- Pastoral Recommendation
- Personal Recommendation
- Copy of high school or college transcript, or GED results
- Application fee of \$50.00

In addition to the above, International Students must complete their:

- Personal Data
- Financial Worksheet
- Guarantor Statement
- F-1 Status
- I -134 Financial Guarantee as needed
- 80% score or greater on the "Success in English" Pre-test.

Evaluation for acceptance will begin after all information is received by VBC and the student will be notified in writing. Admission to VBC is based upon an objective evaluation of the applicant without regard to race, color, ethnic origin, gender/sex or disability. Students accepted during the designated registration periods may register and attend class at the beginning of any quarter. On-line applications are available at VBCtulsa.com.

Application for the Victory Internship Program

Victory Christian Center and VBC offer a dynamic internship for young adults who are 18-25 years old. Victory Internship offers both full-time and part-time programs. Full-time Interns are required to be full-time VBC students and live at VBC Student Housing.

- Complete the Victory Internship application (it's the same application for full-time and part-time interns) and email it to mkresge@victory.com
- Complete the VBC application (only for those that want to be a full-time Victory Intern)
- Contact VBC Housing, fill out the application and turn in a \$275 Housing Deposit (for full-time interns)

Transfer Student Application and Admissions

Students desiring to transfer from another institution may do so by completing the VBC application and by providing to VBC an official transcript and course descriptions from those institutions. See "Transfers/ Transcripts" for more information.

Admission Notification

Students are notified by letter of the decision of the Admissions Office approximately two weeks after all application materials have been received. The Admissions Committee may grant conditional acceptance while waiting for required credentials.

International Students & Statement of Non-Discrimination

International Students Certification

VBC has been approved for the training of international students providing such students have proper governmental certification. The Department of Homeland Security and The Department of Immigration and Naturalization Services require international students to demonstrate proof of financial resources to support themselves for a minimum of one year in the United States. It is necessary that all international students have sufficient knowledge of the English language and that they carry a fulltime class load.

International Student Eligibility/Employment

International students must qualify for and receive a Certificate of Eligibility, Form I-20, completed by the International Student Advisor and signed by the designated school official. The prospective student must submit application and pay the required fee to SEVIS through an online process, then the student must present the I-20 to the Immigration Service in his/her country in order to apply for an F-1 student visa. This visa then classifies the student as a non-immigrant student, and upon being approved for the F-1 student visa he/she is eligible to attend VBC.

An F-1 student will be allowed to study at VBC for a maximum of 2 years in approved programs and has the privilege to apply for Optional Practical Training (OPT) after they have completed the two year program and remain in the VBC system for an additional year during the OPT. The F-1 student is eligible to apply for part time employment through Victory Christian Center, Inc. International students who become employees of Victory will be allowed to work a maximum of 20 hours a week during the school term. They are permitted to work a maximum of 40 hours a week during times of vacations and holidays approved by the ministry. At the completion of the program, the F-1 student has the ability to transfer to another qualifying institution or to return to their country of residence.

Non-immigrant's: Who Can Study? General Notes: X=No; ✓=Yes

The following requirements have been established by the Student and Exchange Visitor Program:

Only F and M students are limited to attendance at SEVP approved schools. Non-immigrants who are attending school incidental to their primary purpose for being in the United States may attend the school of their choice either part-time or full-time (unless otherwise noted). However, these immigrants must abide by the rules of their current status and cannot extend their stay in the United States for the purposes of completing a program of study or a degree. Spouses and children who derive their status from that of the principal may not remain in the United States beyond the period approved for the principal in order to continue schooling. In most cases, children lose their derivative status at the age of 21 and must apply for a change of status to F-1 or M-1 if they wish to remain in the United States to continue their course of study. Chart below indicates approval of attending school. A number relates to the list of exceptions listed below.

Non-immigrant Class	8 CFR Reference allowing spouses and children	Principal may attend school	Spouse may attend school	K-12 allowed for minor children	Post secondary allowed for unmarried minor children	Full-time study required for children 21 to 23 (25) to maintain dependent status	May apply to Change Status to F-1, M-1, or J-1
A. Foreign Governmental Officials	214.2(a)(1)(l)&(iii)	✓	✓	✓	✓	✓1	✓
B. Visitors		X2		X3	X		✓4
C. Aliens in Transit		X					
D. Crewmen		X					
E. Treaty Traders and Treaty Investors	214.2(e)(4)	✓	✓	✓	✓		✓
F. Academic or Language Students	214.2(f)(15)	✓5	X6	✓	✓7		
G. Representatives to International Organizations	214(2)(g)(1)(iii)&(iv)	✓	✓	✓	✓	✓8	✓
H. Temporary Workers	214.2(h)(g)(iv)	✓	✓	✓	✓		✓
I. Foreign Media Representatives		✓					✓
J. Exchange Visitors	214.2(j)(1)(i)	✓	✓	✓	✓		✓9
K. Fiance (e)s and Spouses of U.S citizens	214.2(k)(3)	✓	✓	✓	✓		X
L. Intracompany Transferees	214.2(l)(7)(ii)	✓	✓	✓	✓		✓
M. Vocational or other Non-academic Students	214.2(m)(17)	✓10		✓	X12		✓13
N. Certain Parents and Children of section 101(a)(27)(l) Special Immigrants	214.2(n)	✓		✓	✓		✓
O. Workers with Extraordinary Abilities	214.2(o)(6)(iv)	✓	✓	✓	✓		✓
P. Artist, Athletes, and Entertainers	214.2(p)(1) and (8)(iii)(D)	✓	✓	✓	✓		✓
Q. International Cultural Exchange Visitors	214.2(q)(1)(ii)	✓	✓	✓	✓		✓
R. Religious Workers	214.2@4) and (8)	✓	✓	✓	✓		✓
NATO North Atlantic Treaty Organization	214.2(s)(1) and (2)	✓	✓	✓	✓	✓14	✓
S. Witnesses and Informants	214.2(t)(3)	✓	✓	✓	✓15		X
T. Alien Victims of Human Trafficking	214.11(o)(11)	✓16	✓	✓	✓		✓
U. Alien Victims of Certain Crimes	Pending	✓16	✓	✓	✓		✓
V. Certain Second Preference Beneficiaries	214.15(a) and (g)	✓	✓	✓	✓		✓

1 Dependent children of Foreign Government Officials who are age 21 to 23 (and up to age 25 if a bilateral agreement exists) may remain in the United States with derivative statuses if the child attends a post-secondary school full-time. Consular officials may also issue dependent visas to other close relatives. Anyone with derivative A status may study incidental to that status.

2 Visitors may, however, engage in study that is merely avocational or recreational in nature.

3 In some cases, a B-2 child is allowed to study if accompanying a parent and the study is incidental to reason for the parent traveling to the United States. For example, missionaries may enter as a B-2 and the children may attend K-12 school while the parent is pursuing the primary purpose of the visit. The length of stay will not be extended to allow a minor child to complete a school year.

4 B non-immigrants that apply for a change of status to an F or M non-immigrant student may not begin attending school until the change of status is approved.

5 F-1 non-immigrants must attend an SEVP Certified School full-time.

6 An F-2 spouse may not engage in a full course of study, but may engage in study that is merely avocational or recreational in nature. To engage in a full course of study, an F-2 spouse must apply for and be granted F-1, M-1, or J-1 status.

7 An F-2 child may not engage in study at the post-secondary level, but may engage in recreational or avocational study. To study at the post-secondary level, the child must apply for and be granted F-1, M-1 or J-1 status.

8 Dependent children of Representatives to International Organizations who are age 21 to 23 (and up to age 25 if a bilateral agreement exists) may remain in the United States with Derivative status if the child attends a post-secondary school full-time.

9 J-1 non-immigrants who are subject to the section 212(e) two-year foreign residence requirement must fulfill or obtain a waiver of that requirement before they may applying for immigrant status or status as an H or L non-immigrant. J non-immigrants who are subject to the 212(e) 2 year foreign resident require CAN change status to F-1 status (exception: Foreign medical graduate J-1's can't change status to F-1, but can consular process F-1).

10 M-1 non-immigrants must attend SEVP Certified School full-time.

11 An M-2 spouse may not engage in a full course of study, but may engage in study that is merely avocational or recreational in nature. To engage in a full course of study, an M-2 spouse must apply for and be granted F-1, M-1 or J-1 status.

12 An M-2 child may not engage in study at the post-secondary level, but may engage in recreational or avocational study. To study at the post-secondary level, the child must apply for and be granted F-1, M-1 or J-1 status.

13 An M-1 cannot apply for change of status to an F-1.

14 Dependent children of NATO Officials who are age 21 to 23 (and up to age 25 if a bilateral agreement exists) may remain in the United States with derivative status if the child attends a post-secondary school full-time.

15 Includes a married or unmarried son or daughter. There is no age limit.

16 Where the principal is under 21, their parents and unmarried siblings under age 18 who are in T/U status are also allowed to study.

International students in the process of changing legal status to F-1 are unable to attend school in any capacity until case is granted.

Statement of Non-Discrimination

Victory Bible College does not discriminate on the basis of race, color, national or ethnic origin, age, sex, or disability in any of its policies, procedures or practices. The VBC non-discrimination policies comply with Title VI of the Civil Rights Act of 1964 (pertaining to race, color and national origin), Title IX of the Educational Amendments of 1972 (pertaining to sex), Vietnam Era Veterans Readjustment Assistance Act of 1974 (pertaining to veterans), and Section 504 of the Rehabilitation Act of 1973 (pertaining to age).

VBC ensures that no qualified individual with a disability will be denied reasonable accommodation in modification of policies, practices and procedures. Reasonable accommodations will be considered on a case-by-case basis and to the extent required by law. Should a reasonable accommodation appear to pose an undue hardship to VBC, a determination of undue hardship shall be made by the VBC administrative staff and the Victory Christian Center administrative team.

**Academic Calendar
2016-2017**

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Student Orientation & Registration	<p>On-line Registration: Aug 12th- Sept 9th Wednesday, August 24th 10:00am- Victory Interns Register Thursday, August 25th 8:00am- All School Chapel/Orientation 10:30am – 12:30pm: Program Meetings and open registration begins (excluding Media and Worship) 10:30am- Worship & Media Program Meetings, Auditions & Placements Registration: 2:00pm-4:00pm Open Registration Friday, August 26th Registration: 9am- 4pm Open Registration Monday August 29th Registration Night Students 5-7pm \$25.00 Late Registration Fee after August 29th Payment Due: August 29th</p>	<p>On-line Registration: October 7th - November 4th October 12th – Last day for On-line Registration for EXEMPT email. All payments must be FINAL to be Exempt. Registration: Thursday, October 20th 2pm-4pm- Early Registration for returning students Friday, October 21st 10:30am-4pm- Open Registration Monday, October 24th Night students 5 – 7pm \$25.00 Late Registration fee after Mon. October 24th Payment Due: October 24th</p>	<p>On-line Registration: December 2nd-January 20th January 4th – Last day for On-line Registration for EXEMPT email. All payments must be FINAL to be Exempt. Registration: Friday January 6th 9-1 pm- Open Registration Monday January 9th 10:30 – 11:00 am New Student Orientation Night students 5 – 7pm \$25.00 Late Registration Fee after January 9th Payment Due: January 9th</p>	<p>On-line Registration: March 3rd - March 31st March 13th – Last day for On-line Registration for EXEMPT email. All payments must be FINAL to be Exempt. Registration: Thursday, March 17th 2pm-4pm- Early Registration for returning students Monday, March 20th 10:30am- 1pm- Open Registration 10:30 New Student Orientation Night students 5 – 7pm Monday, April 3rd Graduation Fees Due (payment can be made in-office or online) \$25.00 Late Registration Fee after March 20th Payment Due: March 20th</p>
First Day of School	Monday, August 29th	Monday, Oct. 24th	Monday, January 9th	Monday, March 20th
Last Day to Add/Drop or Withdraw Without Grade & before \$20.00 fee	Friday September 2 nd	Friday October 28 th	Friday January 13 th	Friday March 24 th
\$40.00 Late Payment Fee	Tuesday, August 30th	Tuesday, Oct. 25th	Tuesday, January 10th	Tuesday, March 21st
Second Half of Tuition Due before \$40.00 late payment applied	Friday September 23 rd	Friday November 18 th	Friday February 3 rd	Friday April 14 th
Mid-term Examinations	Monday - Friday September 19th-Sept. 23rd	Wednesday-Tuesday November 16th – 22nd	Monday-Friday January 30th - February 3rd	Monday-Friday April 10th-14th
Final Examinations	Monday-Friday October 17th-21st	Monday- Friday December 14th-20th	Monday-Friday February 27th – March 3rd	Wednesday-Tuesday May 10th-16th
Last Day of Class for Quarter	Friday October 21 st	Friday December 16 th	Friday March 3 rd	Tuesday May 16 th
Instructor Grades Due	Wednesday October 26 th	Wednesday December 21 st	Wednesday March 8 th	Mid Term Grades Due: Friday, April 14 th Final Grades: Wednesday, May 17 th

SPECIAL ACTIVITIES

Word Explosion
Labor Day (no class)
Staff Advance (no class for Day students)
Thanksgiving Break (no class)
Christmas Break (no class)
Spring Break (no class)
Graduation Activities
Graduation

August 9th-14th
September 5th
September 30th
November 23rd - Nov. 27th
December 21st - January 8th
March 4th - 19th
May 15th - 21st
May 21st

Subject to change

Registration Schedule

Students are expected to register on-line (VBCtulsa.org) during registration periods designated in the school calendar. The registration process is complete only after all classes have been indicated, tuition and fees have been paid and registration forms have been received in the VBC office and students have received their new badge, turned in their sponsorship (if applicable) and been entered in the attendance system. Registration for classes is required for every student each quarter regardless of whether the student is a returning or new student. Every student must be registered no later than the dates designated on the academic calendar. Registration after the designated registration date will incur a \$25.00 late registration fee.

*****Students who have a balance from a previous quarter will not be allowed to register for the next quarter until balance is paid off.**

Student Orientation

All students are required to attend Orientation. Orientation will acquaint the student with VBC programs, policies and procedures, student ministries, as well as answer any questions the student may have about VBC.

Student Identification Badges

Each student will be issued an ID badge and lanyard after registration. A new badge will be issued upon successful registration and payment and should be worn to class in sight around the student's neck at all times while on the VBC campus.

- Badges should not be worn attached to belts, books or bags.
- **A temporary badge may be borrowed from the office if a student badge is lost or forgotten. A fee of \$1.00 will be charged the second or additional times. Students will not be allowed in class without their student badge.**
- A permanent **replacement badge** may be purchased from the VBC office at the cost of **\$5.00**.

VBC monitors are instructed to enforce all rules governing Victory Bible College including but not limited to the wearing of badges, dress codes, guest passes. Guest badges may be obtained from the VBC office.

Student Status

Students may attend VBC on a full-time or part-time basis and can attend either day or night classes. Students may also attend on an audit basis, with no credit or grade, to enrich their lives with the Word of God.

Full-Time: A student is considered full-time when taking nine or more courses in day classes per quarter and eight courses for night classes.

Part-Time: A student is considered part-time when taking less than nine courses in the day and less than eight courses at night in a quarter.

F-1 and M-1 International Students are required to maintain 9 classes and a chapel for full-time status.

Change in Full-time or Part-time Status

Students who wish to change from full-time/part-time or credit/audit status or to add/drop a class or classes may do so in writing in the Registrar's office during the drop/add period as specified by the academic calendar.

Audited Classes

Special audit tuition and fees are applicable to students auditing one or more courses. Audit students will not receive credit for the course(s) they attend. Auditing students are expected to meet the same attendance requirements as regular class members; however, auditing students are not required to complete other course assignments. By prior arrangements with the instructor and Registrar, students may complete all course requirements and change from audit to credit at any time up to four weeks from the end of the quarter. However, for the change to be official the appropriate form(s) must be completed, the balance of the "for credit" tuition paid, and forms must be approved/signed by the Registrar. Also, as a courtesy to the instructors, students are asked to advise them of class or status changes. Audited courses will appear marked as "Audit" on the transcript. **International Students may only audit a class if they previously completed the course and did not successfully pass the course.**

Directed Study Courses

Directed study is utilized to substitute for required classes on an as-needed basis and as approved by the Executive Director or his designee. Need for these classes are restricted to cases in which the traditional classroom delivery is not possible within a reasonable period of time and must be agreed upon by both school administration and the student. Directed studies allow students to take VBC courses individually with a private mentor appointed by the school rather than in the classroom setting.

The content of directed study courses offered is commensurate with the course for which the directed study is being substituted. Specific goals are established for each course along with measurement criteria for determining course effectiveness. Student proficiency is established through explicit and accurate measures of competency (such as portfolios, term paper, workbooks, or presentations).

The student may begin a directed study at any time throughout the year. These courses will run approximately the same number of weeks as a classroom course. However, rather than meeting weekly, the student will meet with their mentor three times over the course period. In the first meeting, the course design is laid out and assignments are given. In the second meeting, the student's progress is reviewed and his questions are answered. In the final meeting, the student's completed work is turned in to the mentor. The mentor will evaluate and grade the student's work and notify the Registrar of the grade earned. The mentor is also available throughout the course by phone, should the student desire to contact him/her. Students enrolled in a directed study course pay the same fees and tuition as for a regular classroom course plus the cost for books.

Per Title 38, CFR 21.4267, Independent Study, students utilizing VA educational benefits at non-college degree (NCD) institutions may not use benefits for online training or non-traditional self-paced or flex programs and will not be certified.

Adding/Dropping Classes

Students who wish to add or drop a class must complete the add/drop form in the VBC office and pay the \$20 Add/Drop fee(s). Changes to student schedules will not be allowed after the add/drop period, which is within the first two weeks of each quarter. Failure to fill out a form to drop a class you don't attend will cause you to be charged for the class anyway.

All students must maintain a grade point average of 2.0 to remain in good standing. A student with a cumulative grade point average of less than 2.0 for the previous quarter should meet with the Assistant Director who will determine a plan to help the student overcome the deficiency. The plan may require a reduction in work hours or course load, private tutoring, remedial courses, or special assignments. Students who cannot maintain a 2.0 GPA may be either barred from re-enrollment or permitted to enroll as audit status only.

Class Attendance Policies

Attendance Policy

Regular and punctual attendance is required at all classes and morning praise and worship. The attendance policy and records are maintained at the Registrar's office. More than two absences in a course merit the lowering of the grade by one letter. Additional absences will lower the grade an additional letter grade per absence.

Students that receive a failing grade due to absences will receive zero credit and will be required to retake the class for credit. Attendance will be evaluated every 30 days.

International Students cannot be absent greater than 25% of their total class time which is 2 out of 8 classes per quarter, due to regulations of the Department of Immigration and Naturalization Services.

Excused Absences

Excused absences have to be cleared with the Assistant Director or an appointee prior to the date the absence is expected to occur. If prior approval cannot be obtained due to an emergency, students should contact the Assistant Director for communication purposes. Excused absences include personal or family illness requiring emergency treatment or hospitalization, mandatory work, and emergencies or a death of a loved one.

Note: Double absences (double cuts) are given for absences immediately preceding or following official school holidays.

Tardiness

Any student who is not in class when class begins is considered tardy. Three times tardy will be considered equal to one absence. Any student more than ten minutes late to a class will be considered absent.

Inclement Weather

For information regarding the school closing due to inclement weather, please tune to KXOJ radio 100.9, KOTV-TV Channel 6, KTUL-TV Channel 8, or Fox 23 News, Channel 5, or call our main VBC office line and there will be a recording. You can also follow the VBC Info Board on Facebook for updates.

Victory Christian Center Activities

Occasionally, scheduled classes will be dismissed in order for the students to attend special services, conferences, seminars, and other events scheduled by VCC/VBC. Attendance at these events is mandatory during regular school hours.

Bar-From-Attendance Policy

A student may be barred from attending classes for failure to:

- Comply with admission requirements
- Respond to official notices
- Settle financial obligations when due
- Comply with the Code of Honor
- Failure to maintain a 2.0 GPA.

Students who become subject to a Bar-from-Attendance are given advance notice. If a student fails to respond, actions will be taken without further notice and the student will be entitled to no further services of Victory Bible College (VBC), except assistance toward reinstatement. Under no circumstances may a student who has been barred from attendance attend class or receive a grade.

VBC DRESS CODE

The VBC Dress Code has been established to facilitate an attitude appropriate for those who have made the determination to submit their lives to the Lordship of Jesus Christ. As His ambassadors, we have a responsibility to present ourselves in such a manner as to glorify Him at all times and in all areas of conduct.

MEN

- Men should dress in "Business Casual" attire that would be appropriate in a professional office or ministry environment.
- Nice jeans are permitted. (They must have no holes or tears). If jeans are worn, they should be worn with a collared shirt.
- Shorts are not allowed.
- T-shirts, tank tops, oversized baggy clothing, tennis shoes, sandals, flip-flops or slippers are not allowed.
- Tight or oversized baggy clothing are not allowed.
- Hair should be kept neat, clean and well-groomed. (Hair should not exceed the bottom of the shirt collar or over half the ear. No extreme cuts/colors, ponytails, or braiding.) Short well-groomed beards and mustaches are acceptable.
- Hats of any kind are not allowed.
- Body piercings or earrings are not allowed. Gages must be of solid, neutral color, no exceptions.

WOMEN

- Women should wear "Business Casual" attire that would be appropriate in a professional office or ministry environment.
- Nice jeans are permitted. (They must have no holes or tears).
- Skirt length should be modest and in good taste, no shorter than two inch above the knees, with no excessive slits.
- Tights and leggings are only to be worn with dresses or skirts no shorter than two inches above the knees.
- Tight or oversized baggy clothing is not allowed.
- Shorts are not allowed.
- Midriff or cleavage is not to show.
- T-shirts, tank tops, sleeveless, backless, strapless, or spaghetti straps are not allowed.
- Tennis shoes, flip-flops or slippers are not allowed.
- Hats of any kind are not allowed.
- Body piercing (except for earrings...nose rings are not allowed) or extreme hair coloring/ styles are not allowed. Gages should be of solid, neutral color, no exceptions.

All evaluation of the dress code shall be at the discretion of the VBC Staff and Monitors. Violation of the dress code will result in the dismissal of the student from class until appropriate dress has been assumed. Repeat occurrences could result in the dismissal from school.

Friday Dress Code

Men and Women

VBC T-Shirt may be worn.

VBC Grading System

Grades are issued according to the following scale:

A	94 – 100	Excellent Achievement
A-	90 – 93	
B+	87 – 89	
B	84 – 86	Above Average
B-	80 – 83	
C+	77 – 79	
C	74 – 76	Satisfactory Achievement
C-	70 – 73	
D+	67 – 69	
D	64 – 66	Passing, below average
D-	60 – 63	
F	00 – 59	Failing

WP = Withdraw while passing

WF = Withdraw while failing

AU = Audit, no course credit

AC = Audit, credit, for International students for retaking a previously failed class

(I)Grade *Incomplete

Students unable to complete course work for reasons beyond their control due to an illness or death in the family may request an Incomplete by filling out an "Exception to Policy" petition. If approved, the student has one quarter to finish the course load for a grade. **Failure to complete course does not constitute an Incomplete without the proper documentation required and the student will be given a failing grade.**

Grade Corrections

If you have a question about a grade after receiving your Grade Report for the term, you have **two weeks** to contact the VBC Business Office and complete a "Grade Correction" form, one request per form.

IMPORTANT: No grade correction forms will be available after 10 school days from the test day. PLEASE CHECK YOUR GRADES ONLINE. IT IS NOT OUR RESPONSIBILITY TO KNOW WHETHER OR NOT YOU ARE FAILING. Allow 10 school days for the request to be processed. Attach any graded tests and/or graded papers received from the class. These will be returned to the student.

Academic Continuance/Grade Point Average (GPA)/Satisfactory Academic Progress

A student is expected to make satisfactory academic progress towards the completion of the program in order to be eligible to continue their education at VBC. A student whose GPA falls below 2.0 at the end of any quarter will be placed on academic probation for the following quarter. At the end of that quarter an evaluation will be done by the administrator, of the student's academic performance. This evaluation will result in one of the following actions:

1. Removal of probationary status should GPA be above 2.0
2. Continuance of probationary status should GPA be between 1.0 and 2.0
3. Dismissal of student should GPA be below 1.0

A student may be placed on probation for a second quarter but will not exceed two probationary periods while matriculating at VBC. **International students are required to complete all of their classes with at least a C average.**

*****It is the students' responsibility to keep up with their grades; it is not the responsibility of the VBC office.**

*****Students will not be able to register for the next quarter until they obtain all passing grades.**

Transfers/Transcripts

Transfer students are granted admission to VBC classes and programs under the same admissions criteria as students who have no post-secondary academic credit. At the discretion of the administration, students may be granted "advanced academic standing."

Transfer Procedure

Any student may transfer courses from other institutions by providing VBC with an official transcript and course descriptions from those institutions. All attempts will be made to match these courses with existing VBC courses. A **maximum of two quarter's** credits required for any VBC academic program may be transferred in, assuming that the courses are equivalent in nature to this school's required courses for such programs. The Assistant Director will evaluate each transfer request on an individual basis upon recommendation by the Registrar and shall have the final right of approval or disapproval concerning all credit transfers. Any enrollment permitted without an official transcript is only conditional and **no credit will be allowed until a satisfactory transcript is on file.** Students transferring credits from VBC to other schools should contact that school to determine whether it will accept VBC credits.

Transferability of Courses

Although several liberal arts colleges have articulation agreements accepting course work from Victory Bible College students, the diplomas and course credits awarded by Victory Bible College are not accredited through the Higher Learning Commission or the State of Oklahoma. Transfer of courses from Victory Bible College to other institutions is at the discretion of the receiving institution.

VBC Distance Learning and Extension School Transfer of Credit

Credit for approved VBC Distance Learning and Extension School courses may be transferable to VBC Tulsa. Contact the Registrar for information.

Transcripts

The Registrar keeps a transcript of each student's academic achievement. Upon graduation students receive one copy of their official VBC transcript for their records. Additional copies of your transcript can be issued if you make a written, signed request and submit a \$10.00 fee for each transcript copy. Transcripts/copies are released only if all financial obligations to VBC have been met. Allow 10 business days for the request to be processed.

Articulation Agreements

Victory Bible College has articulation agreements with the following schools: Ecclesia College; Oklahoma Wesleyan University; Oral Roberts University; Ozark Christian College, Randall University and Southwestern Christian University.

Graduation Requirements

VBC 1st Year Program Completion Requirements:

- Each course is worth 2 credit hours effective 2004.
- Completion of 72 credits-day school or 64 credits-night school in core and major emphasis
- Grade Point Average of 2.0 or above
- Adherence to VBC Honor Code
- Adherence to VBC Attendance Policy
- Completion of VBC Internship hours as required by program
- Payment of Graduation Fee
- All Financial Obligations to VBC satisfied.
- Participation in baccalaureate and graduation practice and ceremonies is mandatory to graduate.

VBC 2nd Year Program Completion Requirements:

- Students must have completed VBC 1, 4 eight-week quarters, in the School of Worship, School of Ministry School of Missions or School of Creative Media to be eligible to be in second year classes or they must have completed a year of study from an approved Bible school.
- Each course is worth 2 credit hours.
- Completion of 144 credits in core and major program (72 VBC 1 and 72 VBC 2) to graduate
- Grade Point Average of 2.0 or above
- Adherence to VBC Honor Code
- Adherence to VBC Attendance Policy
- Completion of VBC Internship hours as required by program
- Payment of Graduation Fee
- All Financial Obligations to VBC satisfied.
- Participation in baccalaureate and graduation practice and ceremonies is mandatory to graduate.

Detailed Graduation Requirements

Students graduate from VBC 1 and VBC 2 separately and must meet the following criteria:

- Students must be registered as a full-time student, or as a student eligible to graduate by completing the required quarter credit hours.
- Students having begun matriculation prior to 1995 must have completed twenty four (24) core courses
- Students having begun matriculation between fall of 1995 and fall of 1998 must have completed twenty-four (24) core courses and four (4) area of emphasis courses equaling 28 quarter credit hours.
- Students having begun matriculation between fall of 1998 and fall of 2002 must have completed sixteen (16) core courses, sixteen (16) major emphasis courses and four (4) elective courses or (4) VBC 2 concentration area courses equaling 36 quarter credit hours.
- Students beginning fall of 2002 or later must have completed twenty (24) core courses and twelve (12) area of emphasis courses equaling 36 quarter credit hours for VBC 1 and sixteen – twenty (16-20) core courses dependent upon program and sixteen – twenty (16-20) area of emphasis courses dependent upon emphasis program equaling 36 quarter credit hours for VBC 2.
- All assigned courses must be satisfactorily completed.
- A minimum grade point average of 2.0 must be maintained.
- Student must satisfy all attendance requirements.
- Participation in baccalaureate and graduation practice and ceremonies is mandatory to graduate.
- **All financial responsibilities to VBC, VCC or VCS must be met before graduation.** Students will not be allowed to walk across the platform to obtain their diplomas nor will they receive transcripts, final grades, yearbooks, or tests until all accounts are current by students/immediate family members.
- Student must satisfy all Christian Service hour and Internship requirements.
- **Students graduating first year must walk across the stage and receive their diploma to be able to attend second year classes!**
- First year students must pay a \$65 graduation fee to cover graduation regalia and graduation costs. Second year students pay a \$45 graduation fee to cover graduation regalia and graduation costs. Students who turn in their “Are You on Target to Graduate” form after March 20th will pay an additional \$10 late fee.

Lifestyle of the VBC Student

Commitment to the Student Honor Code

Honor is a concept that is one of the cornerstones of the Christian faith. The term honor means integrity, upright, respect or having a good name. By signing the Code of Honor, you are committing to living a lifestyle of the highest level. In this act of commitment, you are recognizing that Victory Bible College is committed to helping you live a life of the highest caliber with regard to reputation, respect, honesty and moral integrity. This Honor Code will be in effect 24 hours a day, 7 days a week, on and off campus, while you are enrolled as a student at VBC.

By signing this agreement, the student acknowledges to honor the Lord Jesus Christ, Victory Bible College, and to adhere to the following:

- I commit to apply myself wholeheartedly to my academic studies and intellectual pursuits for the glory of God.
- I commit to grow in my spiritual pursuits by developing a personal relationship to the Lord Jesus Christ through Bible study, prayer and worship.
- I commit to developing the whole person in body, mind and spirit.
- I commit to cultivating good relationships by a lifestyle of integrity and honesty. In so doing, I will not lie, cheat, steal or gossip.
- I will promote a lifestyle that will influence all other students positively.
- I commit to take care of my financial obligations, including Victory Bible College, VBC housing and other personal obligations in a responsible and timely manner.
- I commit to live a life of purity and integrity. To this end, I will keep from any illegal or unethical acts **on or off the VBC campus**. This would include but not be limited to sexual immorality, sexual misconduct, homosexual behavior, use of tobacco in any form, the taking and/or distribution of illegal drugs, and the drinking of alcoholic beverages or the viewing of pornographic materials including the Internet on or off the VBC campus. I will not physically or verbally abuse any person or thing.
- I commit to pursue God's will for my life and to live a life of service while attending VBC.
- I commit to be punctual and to attend all required classes, services and activities held by Victory Bible College and my local church. I understand that I am required to attend at least one service at Victory Christian Center weekly.
- I commit to demonstrate integrity in all of my personal and academic pursuits. I will not lie, cheat or participate in any academic dishonesty including plagiarism or cheating.
- I commit to abide by the rules and regulations of VBC that may from time to time be altered or changed by the institution. I understand that in order to maintain the highest levels of training and to safeguard its ideals of spiritual and moral values, VBC reserves the right to require the withdrawal of any student, if in the judgment of the Director of Victory Bible College or the administrative team of Victory Christian Center, the conduct of the student is deemed to violate VBC's ideals of sponsorship or its spiritual or moral atmosphere as a Christian institution.

The student is issued a copy of the Student Honor Code that must be signed prior to enrollment. The signed Honor Code is then filed in the student's VBC file and becomes part of the student's permanent record. The signing of the Code of Honor acknowledges that the student has read and agreed to the above criteria for admittance into VBC. All aspects of the Honor Code apply to student's conduct on or off the campus of Victory Bible College. Any violation of this Code is grounds for dismissal by Victory Bible College. In accepting and following the Student Honor Code, you accept responsibility and discipline, which will enhance your moral and spiritual growth. Such qualities should be an inherent part of the ethical code held by an educated individual. In addition, you are protecting and preserving your own reputation as well as that of your family at VBC.

Conduct (See disciplinary policy for definitions of inappropriate conduct.)

Students are expected to maintain exemplary conduct and to "Abstain from all appearance of evil" (1 Thessalonians 5:22). Daily Bible reading and prayer will aid the student in living by the same principles that are being taught in class. Behavior needs to be that which is fitting a believer. Drug or alcohol abuse, an immoral lifestyle (participation in sexual perversion, adultery, homosexuality, pornography, sex outside of marriage, etc.), profanity and dishonesty are examples of unacceptable behavior. Dating among VBC students will be governed by Biblical standards. Questionable conduct will be handled on an individual basis. No smoking or chewing of tobacco products or any of the above stated acts will be permitted at **any time** or **anywhere** while you are a student at VBC.

Christian Service Policy

We believe that it is vital for a student to be involved in ministry in order to continue to grow spiritually. Giving out as we receive is important. The Christian Service Program is designed to meet this need for practicing what is learned in the classroom. All School of Worship, School Media and School of Missions full-time or part-time students who are not involved in the Ministry/Leadership Practicum Classes and are taking classes for credit are required to participate in some type of Christian service each quarter. Hours are not transferable from one quarter to the next.

The Objectives of the Christian Service Program Are...

- To provide an opportunity for the student to gain practical experience while pursuing his/her classroom training
- To acquaint the student with the many opportunities for Christian service
- To assist the student in discovering and developing his/her spiritual gifts
- To develop such basic qualities as promptness, dependability, sincerity and enthusiasm
- To assist the student in developing a concept of the voluntary nature of Christian service
- To strengthen and promote the church's function in the community
- To advertise VBC and recruit potential students
- Prayer time (individual/group/intercessory) does not qualify as Christian service. This should be the discipline of every Bible school student.

Christian Service Examples

Opportunities for Christian service include, but are not limited to, hospital visitation, altar counseling, new convert follow-up, greeting, hospitality, street witnessing, jail ministry, nursing home ministry, telephone prayer ministry, Sunday School teaching or assisting, youth ministry, nursery worker, bus ministry, Evangelism Explosion, the apartment crusades, ushering, Victory Christian School, visitation, Cell Groups, video and audio, custodial, Dream Center or Victory Kidz.

Christian Service Procedures

Each program (Ministry, Missions, Media and Worship) will assign through the course outline how hours are to be logged and accounted for. Students should see their perspective Program Director(s) for detailed instructions for completing service hours.

Discipline and Grievance Policies

"By mercy and truth iniquity is purged..." (Proverbs 16:6).

VBC's disciplinary policy relating to dismissal and readmission is based on the following thoughts:

- We desire to please the Father.
- We want to see the individual restored.
- We are concerned about those closest to the offending individual.
- We are concerned about our testimony to the world.

With these in mind, each individual will be ministered to personally and not by a set of blanket rules.

Every student is expected to manifest an attitude of teachability and cooperation. We believe that through counsel and encouragement we can help each person to mature into the Christian leader God has called him/her to be. Occasionally, however, there are those whose conduct or attitude requires disciplinary measures. In such cases, suspension or immediate dismissal may result. Each case will be handled on an individual basis. Principles in the following scriptures will be followed: Matthew 18:15-20; Romans 13:12b-14; 1 Corinthians 5; and Hebrews 12.

IMPORTANT: If you should get into difficulty (trouble), talk with the Assistant Director or VBC staff and let us and the Lord help you resolve your problems. VBC wants to see you succeed!

Discipline Procedures

Because the administration believes God provides wisdom for every student, each case will be dealt with on an individual basis with the goal of repentance and restoration.

- The student will be requested to have a personal interview with the Assistant Director or designee to discuss the violation of school policy.
- The student will receive a written warning about the violation and will be instructed as to the corrective course of action.
- Failure to correct the violation will result in suspension. The length of suspension and ability to make up missed work or tests will be set at the discretion of the Assistant Director and/or Executive Director.
- When the problem is corrected, the student will meet with the Assistant Director, Executive Director or designee and be given written permission to return to class. Notification of release from suspension will be given to all faculty concerned.
- At the end of the suspension, the student should report to the VBC office; and, at the discretion of the Executive Director or designee, receive information from the instructor how to make-up class work that was missed.
- A student showing no change in behavior or attitude after he/she has returned to class will be notified by the Executive Director or designee and expelled. Said student has one week from date of expulsion to appeal the expulsion decision. If the expulsion decision is upheld, it is understood that regardless of timeframe during the quarter, no refund will be made and outstanding tuition and fees will still be due.
- International Students who fail to meet academic, attendance or discipline policies will be considered "out of status" and so noted as "failure to maintain status" in the SEVIS System. Failure to adhere to all policies can result in termination of school authorization along with being requested to return to their home country.

Student Appeal and Grievance Procedure

Students who believe they have been suspended, expelled, put on probation unfairly, or are unhappy with a decision the school has made are asked to make their appeals as follows:

- Submit the grievance to the Office Manager in writing within one calendar week including specific requests to be considered. Include full name, address, telephone number and student ID number in the written appeal.
- An independent Victory Christian Center Administrative team member or designee (identified as the Appeals Judge) will conduct an impartial investigation into the facts and testimony of both parties and respective witnesses within three days of receiving the written appeal.
- The "Appeals Judge" will review findings with a Disciplinary Committee comprised of the aforementioned "Appeals Judge," one Faculty person and one member of the student body. This committee will determine appropriate action informing the Executive Director in writing their decision and appropriate disciplinary action (if any) no later than seven days from date of receiving the written appeal.

- The Executive Director shall inform the student of the Disciplinary Committee decision and action(s) utilizing both written and verbal means within twenty-four hours of the decision. No further right of appeal is available to the student. The decision of the Executive Director and Disciplinary Committee, in consultation with the Administrative Team, *is final*.
- **International Student's that plan on filing a grievance should notify school administration as soon as possible to avoid irrevocable consequences through Department of Homeland Security.**

Re-enrollment Policy

This is the length of time before a person is permitted to re-enroll after the circumstances and violation and is determined by disciplinary action. The person must have spent time under pastoral care in the church, and the student must exhibit genuine repentance and show evidence of restoration. If dismissed for financial irresponsibility all past debts to VBC, VBC Housing, VCC and VCS must be resolved before re-enrollment is allowed. Financial responsibility must be demonstrated.

Suspension Policy

Suspensions are for the rest of the academic year. The student is eligible to reapply the next academic year. The difference between the suspension policy and dismissal policy is the severity of the infraction.

Infractions of any of the following are grounds for suspension or dismissal:

- Excessive absence or tardiness
- Academic failure
- Financial irresponsibility
- Cheating and plagiarism
- Giving false information (lying)
- Insubordination or willful disregard for an instructor
- Failure to follow policies as outlined in this Catalog
- Violation of student dress code or student honor code

Dismissal Policy

*Infractions of any of the following are **grounds** for immediate dismissal:*

- Consumption or using any form of illegal drugs, alcohol, or tobacco **on or off campus**
- Involvement in illicit or perverted (homosexuality, fornication, adultery, pornography, etc.) sexual practices
- Involvement in any illegal activity
- Vandalism or careless destruction of VBC, VCC, or VBC housing property
- Unauthorized possession of firearms or other weapons.

Probation/Dismissal

Any student placed on two (2) or more probations (academic, disciplinary, attendance, or financial) within the same academic year will be dismissed.

Grievances Relating To Discrimination/Sexual Harassment

VBC strives to maintain an environment in which students, staff, and faculty are able to develop spiritually, intellectually, personally, and socially. Acts of discrimination and/or sexual harassment violate VBC's policies and practices. Any such acts by students, staff or faculty are prohibited by VBC. Any student or applicant for admission who believes that he or she is a victim of discriminatory action or sexual harassment may file a complaint using the following procedures.

Formal Procedures

Complaints related to improper conduct due to any form of discrimination or sexual harassment are processed as a violation of VBC's policies and practices. A student who desires file a complaint must do so in writing to the VBC Assistant Director.

Informal Procedures

Individuals with a complaint should first discuss the complaint with the other individual(s) and attempt to resolve the complaint. If there is not a satisfactory resolution among the involved individuals, the complainant should discuss the complaint with the Assistant Director. The Assistant Director will talk with all involved individuals, render a decision, carry out and enforce any action that may be required. A final appeal can be made to the Director of VBC.

Financial Policies & Procedures

Tuition and Fees

A school year is made up of four quarters. Charges date from the opening day of each new quarter regardless of the date of registration. Accounts are due and payable by the last day of registration each quarter as defined by the academic calendar. Payments are received in the VBC Office and may be paid by check, cash, or money order in US funds or credit card.

Victory Bible College provides excellent training and education while keeping its cost low. A student may pay the full year in advance and receive a discounted cost of \$2,664. VBC has two payment plans for full-time students and part-time students:

Date Due	Pre-Payment per Quarter	On Schedule	Payment after due date
August 29 th	\$ 747.00	\$396.00	\$436.00
September 23 rd		\$396.00	\$436.00
October 24 th	\$ 747.00	\$396.00	\$436.00
November 18 th		\$396.00	\$436.00
January 9 th	\$ 747.00	\$396.00	\$436.00
February 3 rd		\$396.00	\$436.00
March 20 th	\$ 747.00	\$396.00	\$436.00
April 14 th		\$396.00	\$436.00
Total	\$ 2,988.00	\$ 3,168.00	\$ 3,488.00

Part-time students may elect to pay tuition in full at registration or to pay one-half tuition at registration and one-half prior to taking mid-term exams. All payment must be paid in cash, personal check, cashier's check, money order or credit card.

Full-time/Part-time Status

Students registering for 9 courses for day students and 8 courses for night students are considered to be full-time and payment is according to the full-time student payment schedule. Students registering for 8 or less courses for day students and 7 or less courses for night students are deemed part-time and payment is according to the part-time student payment schedule. All students whether full-time or part-time status must complete the required number of VBC credits to be eligible to graduate.

Tuition – Full-time Students

Tuition	\$3,168.00 per year
	\$ 792.00 per quarter

Tuition – Part-time Students

Tuition	\$ 104.00 per class
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Fees:

Program Fees:

Victory Internship 1 st Year	\$ 750.00 per year \$187.50 per quarter
Victory Internship 2 nd Year	\$ 500.00 per year \$125.00 per quarter

Media Lab Fee	\$ 10.00 per class per quarter
Missions Program Fee	\$ 50.00 per quarter (FT) \$12.50 per class (PT)
School of Worship – Private Lessons Program Fee	\$ 200.00 per quarter
<i>All students are required to take eight ½ hour private lessons each quarter. (Required at time of registration)</i>	

Additional Fees:

Application Fee	\$ 50.00
Audit Fee	\$ 60.00
Alumni Audit Fee	\$ 20.00
Books	\$ 125.00 per quarter (approximate)
Drop/Add Fee	
First Change after Registration Day	\$ 20.00
Graduation Fee (with cap & gown)	\$ 65.00
Graduation Fee (without cap & gown)	\$ 45.00
Graduation Fee (diploma only)	\$ 45.00
Late Graduation Fee -In addition to grad fee if paid after March 20 th	\$ 10.00
Late Payment	\$ 40.00
Late Registration	\$ 25.00
Student Activity Fee	\$ 45.00
Early or Late Test Fee	\$ 10.00 (within 2 weeks; \$25 after 2 weeks late)
Transcript Fee	\$ 10.00
Replacement badge	\$ 5.00
Returned Check Fee	\$ 20.00

All tuition and fees are subject to change without notification.

Any student unable to make their payment is subject to immediate withdrawal.

Refund Policy

Students withdrawing from school after the first day of orientation are entitled to a refund during the first two weeks of the quarter only. The refund schedule per quarter is as follows:

Week 1 withdrawal	100% refund less fees
Week 2 withdrawal	80% refund less fees
No refund after Week 2	

Refund Policy for Students Enrolled Under Provisions of Title 38

The school has and maintains a refund policy for veterans, and other eligible persons, enrolled under provisions of Title 38, that provides a refund for the unused portion of tuition, in the event the Title 38 student fails to enter the course, withdraws, or is stopped anytime before completion. Such policy provides that the amount charged to the Title 38 student for tuition for part of the course will not exceed the approximate pro-rate portion of the total charge for tuition that the

length of the completed portion of the course bears to its total length. An amount not more than ten dollars for an established registration fee is not subject to refund or pro-ration. Refunds should be made within forty (40) days.

Withdrawal

Withdrawal applies to the dropping of all courses by the student. A student who wishes to withdraw from VBC must inform the Registrar IN WRITING of his/her intent to withdraw from VBC and schedule an exit interview with the Assistant Director. The effective date of withdrawal is considered to be the date upon which the Registrar receives written notice from the student. In the case of withdrawal, tuition refunds will be made according to the refund policy. A student failing to submit written notice of intent to withdraw will be required to pay the balance of outstanding tuition and fees for the quarter(s) for which the student has enrolled.

*Courses that are dropped before the last day to withdraw as specified on the academic calendar are recorded as "WP" (withdraw while passing) or "WF" (withdraw while failing) depending on the current average course grade at the time of the withdrawal. The current grade average of 1.5 or course percentage average of 70 and above will record a "WP". All others will record a "WF." **Withdrawal is only accepted by written notification from the student within the period specified by the academic calendar.***

Prior Balances

VBC students are expected to meet their financial obligations in a manner that exemplifies Christian standards of honesty and ethics. **No student can graduate, participate in missions trips or enroll for another quarter if the student has a delinquent account in any area of Victory Christian Center and Victory Bible College.**

CREDITS

Any credit to an account of 3 years or over will automatically be forfeited and put in a sponsorship fund.

Textbooks

The required textbooks may be purchased at the VBC Bookstore. Cost will average approximately \$500.00 for the four quarters.

Auditing Courses

Students may register for a course as an "Audit." The student can sit in on the classes but will turn in no work, take no tests and will receive no grade for the course. Tuition is \$60.00 per class. If a student has previously taken a course, received a passing grade and wants to sit in on the class again, the student may do an "Alumni audit" and the charge is \$20. **Exceptions apply to International Students** (See Auditing Classes section, page 20).

Dropping Courses

Students will be charged in full for any courses dropped unless an Add/Drop form has been properly filed and add/drop fee paid. Drops must be made in writing in the Registrar's office. Phone calls or verbal agreements with the instructors will not constitute an official drop. However, as a courtesy to the instructors, students are asked to inform them when dropping a class. Fee to add/drop submission after the day of registration is \$20.00. **Changes to student schedules will not be allowed after the add/drop period, which is within the first two weeks of the start date of the current quarter.**

Cancellation of Scheduled Courses

In the event a scheduled course is unavoidably cancelled the student will be offered either an alternative course that can be substituted for credit or a full refund of the student's tuition and fees will be processed for the cancelled course.

•Financial Aid •Donations •Work Study •Sponsorships •Discounts

- **Important: All completed sponsorship forms must be presented to the Registrar at the time of registration. It is the responsibility of the student to have the completed form signed by department supervisor and turned in on time in order to receive benefits.**

Veterans Benefits

Victory Bible College is approved by the State of Oklahoma State Accrediting Agency to provide education and training to eligible veterans. **School attendance policy must be followed in order to maintain compliance with 38 CFR 21.4254(b)(5).**

Prior Credit Evaluations (Military & Civilian)

Due to the nature of the training at this school, it is unlikely that any previous education or training will be granted. However, the school will evaluate and grant all previous education and training of all VA beneficiaries and will clearly indicate if appropriate credit has been granted after the evaluation. Both previous education and training transcripts from previously attended schools **and** veteran military transcripts (JST's, CCAF transcripts, VMET's, etc.) must be provided for evaluation within 30 days of program enrollment. The school will maintain a written record of all previous education and training that clearly indicates that appropriate credit has been evaluated and granted. VA student certifications will be terminated if these documents are not provided within 30 days of enrollment.

Federal Grants and Loans

VBC is **not** a Title IV school and is therefore unable to accept federal grants or student loans.

Sponsorship Programs

The following financial sponsorships are available to those students who qualify. Sponsorships apply only to tuition and do not include books. Sponsorship applications must be made prior to the sponsorship deadlines. Tuition not covered by sponsorships must be remitted according to the VBC payment schedule. Final approval of all sponsorships is at the discretion of the Executive Director of VBC and they are for first year students only. **Sponsorships may not be combined with the work study program.**

180 Church Sponsorship: Half-tuition sponsorship is available for VBC 1st year classes only. This sponsorship is given to qualifying Victory Leadership Network Churches and Full Gospel Evangelistic Association churches to give to a member of their church. Each VLN or FGEA church is allowed 1 sponsorship per school year. It is non-transferable. Distribution of funds: Student is responsible for the 1st half of their tuition to be paid at time of enrollment. The remaining 50% of tuition will be applied at mid-term.

Senior Pastor Sponsorship: 50% sponsorship is available for all 1st year only VBC programs. This sponsorship is given to senior pastors of area churches, and who continue to hold this position for the school year. It is non-transferable. Applications are distributed to these churches upon request. The recipient must pay the remaining balance of tuition at registration.

Word Explosion Sponsorship: Half-tuition sponsorships awarded during the annual Word Explosion Conference through a random drawing of new VBC applicants that have submitted a VBC application prior to or during the conference and have come to the VBC Display at Word Explosion to complete a drawing card.* Distribution of funds: 50% sponsorship is applied quarterly to pay for the second half of the student's tuition due each quarter. One full-tuition sponsorship will also be awarded at the Word Explosion VBC Luncheon.* Students must pay each quarter's remaining tuition and all fees according to the VBC payment schedule.

*Note: Applicants must be present to win

Connect Group Leader Sponsorship: \$79 per course sponsorship given to Connect Group Leaders who have led an approved Victory Christian Center Connect Group **for at least 4 months before they enroll at VBC.** Student must pay \$20 per course. An additional year commitment to lead a cell group is made by the sponsorship recipients. The Connect Group Ministry department head must approve sponsorship application. The student must pay the remaining balance of tuition at registration. Recipients of Connect Leader sponsorships must turn in a completed sponsorship request form prior to registration each quarter. This sponsorship applies to 1st year classes only.

VCS Graduate Discount – Upon completion of VCS High School, this 50% discount expires 1 year after graduation date. If graduated more than 1 year preceding enrollment at VBC, a 25% discount will be given.

Staff Discount – If an employee works 20-39 hours, a 25% discount (charged to employing department) will be given or if they work 40 hours, a 50% discount (charged to employing department).

***Student can apply only one discount or sponsorship per quarter.

Work Study & Employment

A limited number of office and classroom assistant positions are available through a work-study agreement. Applications may be obtained in the school office. Students employed in permanent positions throughout Victory Christian Center may be eligible for a tuition discount. Discounts or sponsorships do not apply with work study employment.

Donations

Gifts and Memorials: Presently, tuition is not tax deductible, but cash gifts may be deductible. Also, from time to time, students may like to donate books, art, classroom equipment and other items in memory of a deceased loved one or in honor of a special birthday or graduation. Anyone who desires to make a donation may check with the Assistant Director.

Student Services

Food Services

Vending machines with snack items and drinks are available in the VBC Cafe. A coffee bar has various drinks and snacks available at the break between classes from 10:10-10:30 in the Café. Drinks are allowed in classroom and small snacks, but if it becomes a hindrance to others learning all food will be banned. No meals are allowed in any of the classroom areas.

Library Services

VBC Library - The VBC Library consists of over 2,000 volumes that can be checked out. No books may be taken from this room unless they are checked out first. A maximum of five (5) books can be checked out for two weeks per student. Books returned past the due date are charged .10¢ a day, up to a maximum of \$1.00 per book. If any books are lost, stolen or damaged, student will be charged a replacement fee. All books are due back at the end of each quarter. If students fail to return books, their library borrowing privileges will be suspended and their records will be placed on hold until their account is settled. Also included in the library is a reference collection composed mostly of Bible study aides. These books cannot be checked out but are for library use only.

Signs & Wonders Resource Center - The Resource Center is located in a separate room from the VBC library. It is composed of videos, audio cassettes, books, and periodicals. The items in the resource Center are devoted to the subjects of signs and wonders, healing, crusade evangelism, miracles, and healing evangelists. All items must be used in the Resource Center and are not allowed to be checked out. The hours for the VBC Library and Signs and Wonder Resource Center are Monday-Friday, 12:15 p.m. to 5:00 p.m.

ORU Library - VBC students are permitted to use the Oral Roberts University Library located at 7777 S. Lewis Ave., but are not permitted to check out books or materials. VBC students visiting the ORU library are required to wear their VBC badge and follow the ORU dress code while on campus.

Mission Trips

VBC provides the opportunity for students to be involved in missions during spring break and at other times during the year. All balances to VBC, VBC Housing, VCC and VCS must be current prior to participating in mission trips.

Health Services

No nursing services exist at this time. First aid is available in the administrative offices for minor accidents. VBC recognizes that some students may have special needs, which require prescription medication or other services. However, VBC requests that students notify the school in writing about such needs and may require an additional doctor's statement authorizing such procedures or medication. Ideally, all medication should be given at home.

Housing

VBC housing is available for single VBC students with no dependents. Housing consists of shared 2-bedroom, 2-bath apartments located within walking distance of Victory Christian Center. Rent, basic furnishings and utilities are provided at a reasonable cost to students. Qualifying students may reserve housing after they have been accepted for enrollment in Victory Bible College. There are many apartment complexes and houses for rent in the Tulsa area for all other students.

International Student Advisement

VBC has been approved for the training of international students and serves to provide such students with proper advisement and assistance in obtaining proper government certification. The International Student Advisor coordinates all such programs and provides proper advisement in accordance to Immigration and Naturalization laws and guidelines.

Job Opportunities

Check with Human Resources for job openings.

Community Service Agencies

Information regarding various community service agencies is available in the administrative offices and through VCC benevolence office located in the VCC East Building at 81st and Delaware.

Pastoral Counseling

Spiritual counseling is available to students in need through the VCC Pastoral Counseling department.

Academic Counseling

Academic counseling is available to students in need of career, academic or spiritual assistance through the administrative staff and faculty.

General Information

VBC reserves the right to make changes in programs, courses and policies in support of its purposes and objectives. We ask that those questions pertaining to VBC and its policies are brought first to the Assistant Director of VBC or the Registrar, rather than to instructors and fellow students. This will result in better communications, and it will assist the administration in remaining aware of the concerns of the student body.

Student Information

All student files are the property of VBC and all information contained in them is personal; therefore, no information will be given out. Phone numbers, addresses and other information should be obtained directly from the student in question.

Parking

Students are asked to park in the designated student parking areas in the student parking lot (west) **only**. **No students are allowed to park in the (east) staff parking lot or on the circle drive. These are reserved for staff and faculty and physically challenged people.** Please observe the Enter and Exit signs when entering and leaving campus.

Speed Limit

For the safety of everyone, we ask all drivers to adhere to a **10-MPH** limit while driving on campus. Reckless or careless driving of any kind (going over the **10-MPH** speed limit on campus) will result in disciplinary action.

Motorcycles and Bicycles

All bikes and motorcycles should be locked throughout the school day.

Address Changes

Whenever there is a change of physical address, e-mail address or telephone number, Please log in to your account online and update this information.

International Students are required to notify the International Student Advisor of any change in address within 10 days. Student is then required to notify the Department of Homeland Security, as well as Immigration Services.

Telephone Calls

There is no student message center provided by VBC. Except for emergency situations, students are not allowed to use VBC office telephones for receiving and/or sending messages. Please ask people not to try to contact you by phoning the VBC office.

Student Mail

Please do not list the address of Victory Bible College or Victory Christian Center as your personal address. Any student's mail received in this manner will automatically be returned to the sender.

Student Records

VBC maintains student records according to PL 93-380, the "Federal Education Act of 1974." All student records except confidential recommendations are available for inspection by the student. Current students wishing to review their records must submit a written request to the Registrar. Within ten (10) working days of submission of the request, we will make records available to the student for inspection. In addition, the student may challenge any portion of the record.

Upon the student's request, the school will send an official transcript to any college or agency if: (1) the student has signed a release of information form; and (2) they have met financial obligations to the school; (3) the student pays \$10.00 transcript fee per copy.

All student files are the property of VBC and all information contained in them is personal and confidential; therefore, no information will be given out to unauthorized individuals or agencies. Phone numbers, addresses and other information should be obtained directly from the student in question. Please keep the Registrar's office up to date on your personal information; i.e., current address, phone number, marital status, etc.

VBC Bookstore

A bookstore has been established for your convenience. It is open 9 a.m. to 5 p.m. Monday through Friday and during special events and seminars. CD's and DVD's may be ordered for your various classes.

Any defective CD's, DVD's and books will be replaced. Exchanges of items purchased only in the bookstore may be made. Special orders of items not available in the bookstore may be made but they must be pre-paid.

Order CD's \$3.00 per class hour. DVD's for a full class are \$5. Full payment must accompany order. All VBC classroom reproductions are for the students' use only.

Extra-Curricular Activities

No formal athletic, recreational or extracurricular activities exist for VBC students. Recreational activities and extracurricular activities are regularly published in the Victory Christian Center church bulletin. Baseball, softball, basketball and soccer leagues are advertised at various times during the year. Other activities published have included various recreational and ministry trips, golf tournaments, outdoors camping, biking and canoeing trips. Many opportunities also are available throughout the community of Tulsa.

Testing

Students are required to take examinations at the scheduled time. In the event that an emergency prevents a student from taking a test at the scheduled time, the student must receive permission from the Assistant Director to reschedule the test. A late test fee of \$10 per class in the first 2 weeks after the test will be charged. After 2 weeks, a \$25 charge per test will be requested. There is also a \$10 per test charge for taking a mid-term or final early.

Make-up/Late Tests

A student who is ill on the day of the test must call the VBC office that day. Make-up tests may be arranged through the Registrar's office. The test must be taken according to the date published in the Academic Calendar. Failure to attend a make-up test time will automatically result in a failing grade for the test.

If a student misses a mid-term or final exam for any reason, he/she must fill out the appropriate form and obtain the permission and signature of the Assistant Director to take the exam within 2 weeks. A **\$10.00 late test fee** will be charged for **each** examination taken, and is to be paid at the Registrar's office prior to taking the exam. Any test not taken after **2 weeks** will be entered as an F in the grade book. **After 2 weeks, there will be a \$25 fine to take a missed test.** There will be a **\$25 fee** if Finals are missed due to leaving early for break, plus a charge of \$10 for each Final taken early.

Discussion of Grades and Assignments

The instructors have conscientiously met the necessary requirements in the assignments and exams to uphold the standard of VBC and accreditation requirements. Students are to keep this in mind and to uphold the biblical exhortation to avoid complaining. Please do not discuss the difficulty of the assignments, tests, critiques, etc. in the classroom except as the instructor requests feedback from the class.

Students who have questions about their grades on any of the required work may make an appointment with the instructor. Insistent complaining in the class or to other students is inappropriate behavior and may result in lowered grades.

Returned Tests

Some corrected tests/exams are returned to the student at the conclusion of the quarter when grade cards are issued. Assignments and tests not claimed by the third week after the quarter's end will be discarded, per the discretion of the teacher.

Petition for Policy Exception

Completion of a Petition for Policy Exception form is required for any request that is outside of established VBC policy. The petition will be reviewed by the VBC executive committee or its designate and will be approved or disapproved on its individual merits.

Business Office Hours

The VBC Business Office is open Monday through Friday 8:00 am to 1:00pm and 2:00pm to 5:00 pm, with the exception of special events as designated by the Executive Director.

Announcements

No one is allowed to make announcements in the classroom except the instructors, staff or class monitors.

Audio Equipment/Thermostats

Students are not to touch any audio/video equipment or thermostats. This includes microphones, cameras, television sets, sound booths, computer equipment, etc. If there is a temperature or sound problem in a class, contact the Head Monitor. Do not attempt to correct the problem.

Use of cameras and cell phones are prohibited in classrooms. No cell phone use, games, text-messaging is allowed during classes.

Consultation/Appointments

When desiring a consultation that is school-related and pertains specifically to a class, a student may make an appointment with a faculty member or member of the administrative team in the VBC Office. If it is necessary to cancel your scheduled appointment, please notify the VBC Office at 918- 491-7600.

Firearms

Firearms are strictly prohibited on campus at all times.

Distractions

Use of Alarm Watches, Cellular Telephones, Headphones, Video Games, etc. are not approved during class.

Do not use any of these items in class, as they distractions to other students. Students are not to use class times to talk on their cell phones, play games, or text-message on their cell phones, tablets or computers. Please refrain from distractions of any kind such as popping gum, cutting nails, tapping pencils, putting feet on chairs, continual verbal comments, and other bothersome habits or actions.

Laptop Computers and Tablets

Laptop computer and tablet usage is allowed with consideration to maintaining a minimum of sound distraction. Please turn off speakers to eliminate any sound. Power outlets are limited so battery usage may be necessary. Extension cords across student traffic areas are not allowed. Laptop computers and tablets are not to be used to access personal pictures, data, nor logging onto the internet. They are to be used solely for the purpose of taking notes in the class.

Personal Handouts

Neither students nor the public are allowed to distribute or place on vehicles fliers, tracts, advertisements, coupons, or any material of any kind to fellow students or employees.

Solicitations – No solicitations for money are allowed in the VBC building or parking lot, even for the purposes of ministry-oriented trips.

Classroom Guidelines

Please wear your student name badge at all times. Badges should be worn on the VBC lanyard around the neck and should not be attached to belts, purses, bags or books. Guest passes may be obtained at the VBC office. Visitors may **not** visit a class for an entire quarter. VBC monitors are instructed to enforce all rules governing the wearing of ID badges, dress codes, guest passes, etc. Cheating/plagiarism will not be tolerated and will result in disciplinary action. Students are allowed ten-minute breaks between classes. The 10:10 break will be for 20 minutes in the VBC Café. Breaks may be modified from time to time by VBC Administration and Faculty. Use your break for relaxation, telephone calls and fellowship. Your cooperation in keeping the halls and VBC area clean is appreciated by all.

VBC Program Information

School of Ministry

This is the beginning of helping you find the life you were born to live. It is here you will receive the basic foundation to your Christian life and calling. The School of Ministry emphasis is on preparation for life and ministry in the presence of Spirit-led application of the Word of God.

- Receive instruction and impartation from the Word of God.
- Learn to be led by the Spirit.
- Be equipped for effective ministry in your calling.

This program qualifies for international F-1 status student visas.

School of Worship

We are actively engaged at rising up a generation of passionate Worship Leaders who are touching heaven, changing earth. We will train and equip you with such classes as Worship Leadership, Vocal and Instrumental Training, Theory, Song-writing, Recording and much more. You will receive hands-on experience from our qualified instructors and have the opportunity to be placed on a VBC worship team and perhaps be on the platform of our 7,500 member congregation. Spring and Summer Worship Tours are available through the United States and the world. Enter the remarkable world of God's presence!

This program qualifies for international F-1 status student visas.

School of Media

This is your opportunity to be equipped with the most current means possible to reach this generation for Christ. Through training in video production, and studio and live recording you will be trained to communicate the Gospel in creative ways that will speak to our culture. Learn the "how to" of camera, film editing and motion graphics.

School of Missions

Jesus declared the Good News of His kingdom will be declared throughout the whole world. Every believer has a part to play in this Great Commission. The School of Missions will prepare you to have a world vision for people groups and nations around the world, identify how to reach them, and present effective ways to impact their culture. You will experience hands on learning opportunities through local outreach and life-changing short term mission trips. Quality instructors and experienced missionaries will share their knowledge to help you impact the nations.

Concentrations

VBC offers second year programs in the following area of emphasis: School of Worship, School of Media, School of Missions and School of Ministry: Pastoral Ministry and Traveling Ministry classes are available for those who are serious about the pursuit of their call to ministry. Curriculum is based on a specific strategy to launch your vision and calling. Students must be a graduate of VBC 1 and demonstrate a consistent Christian witness in conduct and character to be accepted into year 2.

Spiritual Growth

VBC students are encouraged to maintain a time of daily prayer and devotion throughout the school year.

Ministry Opportunities

It is our desire for each student to gain practical experience ministering God's Word during their enrollment at VBC. Opportunities will be given throughout the year to be actively involved in planning, organizing, and conducting various outreaches, service activities and other ministry events, as a group and individually.

Internship

Throughout the year each full-time student will intern in various departments of Victory Christian Center or another ministry if approved by the Internship Coordinator. The student will be expected to keep a record of their activities and learning experiences and submit it at the end of each quarter.

Placement

VBC 2 students are encouraged to pursue opportunities for placement in the ministry after graduation. Students are also encouraged to join Victory Leadership Network. The VLN Office maintains information about available job opportunities.

Victory Internship Program Information

Have you ever thought there must be more to following Christ than sitting in church on Sunday?

Have you ever dared to dream that one life, your life, could impact a generation?

What is the Victory Internship?

Victory Christian Center and VBC offer a dynamic internship for young adults who are 18-25 years old. Victory Internship is a team of young adults who make things happen at Victory Christian Center! As a Victory Intern, you will receive incredible life coaching, ministry training and hands-on experience in a Focus Area that you are passionate about. Victory Internship offers both full-time and part-time programs. Full-time Interns are required to be full-time VBC students and live at VBC Student Housing. Part-time interns are not required to attend Victory Bible College.

Full-time Victory Interns attend VBC classes in the morning and dedicate afternoons, evenings and weekends to discipleship, ministry and serving the church. Victory Interns lead ministry events at Victory Christian Center as well as outreaches to youth ministries, orphanages, hospitals, homeless shelters and prisons.

Those in the Victory Internship qualify for F-1 and M-1 status student visas.

Ministry Focus Areas

Victory Internship offers several Focus Areas within Victory Christian Center where you can serve an important role. Your Focus Area should be in a field of ministry that you are passionate about.

These are the Victory Internship Focus Areas:

Victory Kids

Victory Missions

Victory Outreach

Chosen Urban Youth

Main Services & Church Events

24.7 Youth

IIID Young Adults

***24.7, IIID and Main Services are the only Focus Areas that both accept part-time and full-time interns. All other Focus Areas accept only full-time interns**

- **Cost:**

- Victory Internship Program Fee 1st year \$ 750.00 per year
- Victory Internship Program Fee 2nd year \$ 500.00 per year
- VBC Tuition \$3168.00 per year

- **Questions?**

- Phone number – (918) 491-7639 Fax number – (918) 491-7610
- E-mail the VICTORY INTERNSHIP Director Mark Kresge at mkresge@victory.com
- Web address – www.VBCtulsa.com
- Mailing address – 7700 S. Lewis, Tulsa, Oklahoma 74136
- Physical Location – 2702 E. 81st St., Tulsa, Oklahoma 74137
- VBC Housing – (918) 895-6600

VBC Distance Learning

If you cannot come to Victory Bible College, VBC can come to you. VBC has a distance learning school. Receive all the same 1st year courses taught at VBC in the privacy of your own home or office via DVD or on-line. Contact the Victory Bible College distance learning office or the Director of Distance Learning for more information at (918) 491-7673 or visit the web site at <http://www.vbctulsa.com>

The following policies and procedures are established for individuals desiring to take the VBC Distance Learning program for credit.

- The VBC Distance Learning program adheres to the same policies and procedures as the VBC on campus school as set forth in the student handbook.
- The VBC Distance Learning program utilizes the same faculty, as the VBC on campus school.
- Curriculum, lessons, textbooks, assignments, tests and grading procedures are the same (excluding the Internship component) as used by the VBC on campus school.
- Tests are given by proctor and forwarded to the VBC Distance Learning office for grading to ensure integrity in the testing and grading process.
- International students are allowed to participate in off campus for no more than 20% of total courses taken.

Per Title 38, CFR 21.4267, Independent Study, students utilizing VA educational benefits at non-college degree (NCD) institutions may not use benefits for online training or non-traditional self-paced or flex programs and will not be certified.

Victory Leadership Network- VLN

VLN is a fellowship of ministries that is committed to help ministry leaders reach their highest levels of integrity, productivity and to fully step into their destinies for the Lord Jesus Christ. As such, VLN's vision is encapsulated in its 5-fold purposes:

1. Fellowship – VLN is committed to the worth of value of relationships of like-minded leaders to encourage one another to integrity and the highest levels of productivity.
2. Resource exchange – VLN seeks to provide resources to equip church leaders of all kinds to create the highest levels of impact.
3. Empowering leaders – VLN is committed to helping church leaders to increasing their influence and impact in the church and the world by equipping and training their adherents with articles, blogs, conferences and webinars for maximum success.
4. Networking – We seek to connect leaders of all kinds and to exchange ideas and services to create greater value in what they do. We are better together.
5. Ministry credentials – VLN affords qualifying members the opportunity for licensing and ordination (See the following process for VBC students).

VBC 2 graduate students will automatically be eligible for VLN association.

- VBC 2 grads will be eligible for licensing if they have successfully fulfilled an internship program at VBC and have the recommendation of the Internship Director.
- Probationary licensing will be issued upon recommendation of the Internship Director and the following criteria:
 - *2 current pictures (passport size or larger)
 - *Application fee of \$25.00
 - *Pastor's recommendation
 - *Minister's recommendation
 - *Personal recommendations
- Full licensing status will be validated upon 1 year of recognized ministry.

Those graduates involved in church ministries (worship, youth, children, associate, etc.) need to supply a letter from the lead pastor or direct supervisor detailing their ministry duties and responsibilities.

VBC Courses and Requirements

Chapels

CHP **Chapel** is held weekly for both first and second year students. Attendance is mandatory for all full-time students. Chapel will be a highlight of your VBC experience as some of the top speakers in the world grace our pulpit. Some of the people who have come to VBC include: Tim Storey, C. Peter Wagner, T. L. Osborn, Tommy Tenney, John Maxwell, Bill Hybels, Jack Hayford, Ron Kenoly, Dick Mills, Darrell Evans, Morris Chapman, Kent Henry and Bill Winston.

VBC 1 Core Courses

- THE1005 **Authority of the Believer**— This course is designed to bring the student into a fuller understanding of the believer's authority in Jesus Christ. The believer's personal structures of authority and the authority of the Church will be discussed in relation to the times in which we now live.
- PRM1205 **Avoiding Deception**-This course will teach the student that how a Christian recognizes and responds to Satan's tactics can determine their eternal destiny. Through these teachings they will begin to discern between good and evil and defeat the ploys of the enemy.
- THE1060 **Charismatic Foundations**-In this course the student will be rooted and grounded in the profound truths that make up the foundation for Christian life and doctrine of the charismatic church. The Word of God is the standard by which the student will measure his/her belief system, and it is the foundation underlying this course.
- THE1025 **Divine Healing**—This course is designed so that the student can know from the study of God's word, that God not only is able to heal, but He wants to heal us. This course will also teach the student the different ways God uses to heal and how the student can minister healing to others.
- THE1030 **Fruit of the Spirit** -Walking in the Spirit is the result of living the Spirit-filled life. It is not walking by the dictates of the flesh, but being controlled by God's Holy Spirit within. This lifestyle is outlined in Galatians 5:13 as the "Fruit of the Spirit." This exciting, informative course will teach you how you can walk the fruitful life.
- PRM1501 **Growing Up Spiritually**-This course will examine the value and necessity of spiritual growth. It will prove by the teachings and examples in the New Testament that growing up in Christ is essential to fulfilling our God-given potential.
- BIB1010 **Life of Christ 1**-This course is a study of the life and ministry of Jesus Christ. Students will trace His existence before He came to earth and throughout His life and ministry on earth. As they also explore His present day and future ministry, the students will be enabled to spiritually grasp the character of Jesus and thus measure how they can become more like Him.
- THE1040 **New Creation Realities**-New Creation Realities is an unveiling of what we are in Christ today; of what He says we are; what He has made us to be in His great redemptive work. Though we live in this world, we are no longer of this world. It is imperative for us to know what reality is for us as believers.
- BIB1021 **New Testament 1**-This course will examine the New Testament books of Matthew, Mark, Luke, John and Acts of the Apostles. Attention will be focused on major doctrinal themes within each book, understanding the books through the local cultural and political times, and understanding of the customs of the times.
- BIB1022 **New Testament II**-In this course, the students will examine the historical, political and religious setting of the early church as written in the books of Romans through the Revelation. Major doctrines and themes will be presented so that the student may gain an overall understanding of these epistles.
- BIB1031 **Old Testament 1**—This course presents a panoramic view of the Old Testament. It emphasizes major themes, characters, historical events, geography and cultures of the times.
- BIB1032 **Old Testament II**—This course presents a panoramic view of the Old Testament emphasizing major themes, characters, historical events, geography and cultures of the times with emphasis on the major and minor prophets.
- PRM1206 **Passion for God**-The first and greatest commandment is that we, "love God with all our heart, with all our soul, with all our mind, and with all our strength". This course will challenge the student to pursue a passionate relationship with God that will be the foundation for knowing Him and enjoying Him intimately.
- PRM1030 **Principle of Invincibility**— The ancient Chinese general Tsun Tzu said if you want to win a war, you must teach your troops the principle of invincibility—taking them beyond the possibility of defeat. In Ephesians 6, Paul talks about the armor of God and then says stand. The term of "stand" means to stand effectively or invincibly. Learn how the armor makes you invincible to the devil's attack.
- PRM1903 **Principles of Leadership I**-This course is about influence! Influence is that uncanny ability that causes people to pursue a person or vision. You will learn the irrefutable laws that govern the influence of a leader. These laws can be learned and applied. The laws are the foundation to your life and ministry.

- PRM0060 **Principles of Praise and Worship**-This is a course to give students a scriptural foundation for praise, music and worship and to present believers with the lifestyle of praise and worship and knowing God through our relationship with Him. Practical elements of music ministry will also be outlined throughout this course.
- THE0060 **Principles of Revival**-This is a course about the “R” word: REVIVAL. It’s a dirty word to some and a word of unprecedented hope to others. (It’s dirty to some because they feel they are set up for disappointment. It’s a word of hope for others because they feel the unmitigated anticipation of the impending move of God.) This course will deal with historical events, biblical principles and practical application that precipitate revival
- THE1045 **Righteousness**-This course is a study of God’s revelation of righteousness to the Church. The message of righteousness runs throughout the Bible; from the creation of man to the Second Coming of Jesus Christ. Righteousness is one of the most important messages ever offered to the Church. The course will provide a biblical basis for a victorious, triumphant and joyful life for the believer.
- PRM0020 **Transformed Living** – In this course you will come to an understanding of your personal fundamental beliefs, set-points and how to renew your mind. You will learn how to rise above the image you have of yourself in your heart and truly live a life without limits to be more effective in your personal life and ministry.
- PRM1005 **World Missions**–This course is a general overview of the mandate of the Church of Jesus Christ to fulfill the Great Commission. The student will study the biblical foundations, historical phases, cultural issues and strategic plans of God’s heart to carry His message of love and reconciliation to the ends of the earth.
- PRM2161 **Writing in Ministry**- This course provides students with the foundations that prepare them for the demands of academic and professional writing. In this course students will learn and engage in a diversity of composing endeavors. Students will learn to respond constructively to their peers’ texts and to use peer responses and instructor feedback to improve the quality of their own work.

VBC 2 Core Courses

- BIB2005 **Acts**-This course will include the inception of the church, the movement of the church, the lifestyle of the church, the structure of the church, the giftings of the church and the work of the Holy Spirit in the church.
- THE2155 **Christian Worldview**- This course is designed to help students develop a proper Biblical Worldview. The concepts of ‘truth’ and various philosophical foundations are examined including humanism, postmodernism, nihilism and how these have affected society today.
- BIB2201 **Church History I**-This course will study the early church from Acts to the 19th century. The role of spiritual gifts and manifestations of spiritual gifts and manifestations of the spirit during this time will be examined. Another aspect of this course will examine the role of women in the history of church.
- BIB2202 **Church History II**–This course is a study of contemporary church history. The period to be covered in this course is from the beginning of the 1900’s to date. It will examine the birth of the Pentecostal movement, the Healing Revival, and the charismatic movement.
- PRM2035 **Discipleship Strategies**-This course examines the patterns of discipleship in the ministries of Jesus and the apostles, incorporating modern-day methods of discipleship training. The student will gain an understanding of how to disciple others as well as how to train leaders to disciple others.
- PRM2205 **Grace**-The Word of God tells us to “come boldly to the throne of grace, that we may obtain mercy and find grace to help in time of need.” Grace is God’s empowering ability to do in and through you what you could not do. Learn to tap into the grace of God for every area of your life and ministry through the process of understanding righteousness, believing truth, and acting in faith while allowing the grace of God to put you over.
- BIB2010 **Hebrews** - This course takes an in-depth look at the book of Hebrews with particular emphasis on the difference between the Old and New Covenants.
- BIB2031 **Hermeneutics**-This course will teach the student about why you can believe the Bible. Uses of the different translations, a concordance, dictionaries and lexicons will be undertaken. The benefits and methods of Bible study, devotional aspects and principles of Bible interpretation will also be taught in this course.
- PRM2701 **I.M.P.A.C.T. I** - IMPACT is an acronym for Invasion Ministries Producing Actual Church Transformation. Discover the 7 universal principles of all growing churches in the world and how you can apply them to your ministry.
- PRM2702 **I.M.P.A.C.T II** - IMPACT is an acronym for Invasion Ministries Providing Actual Church Transformation. The curriculum will deal with the 7 universal principles of all growing churches in the world.
- PRM2414 **Life Strategies 2**- This course will discuss and apply specific keys toward developing a student’s mind, body, and soul as a mature Christian in a high-energy environment. Development of goals, priorities, and strategies will allow the student to apply a personal vision and a life plan founded on the person and principles of Christ.
- PRM2411 **Passion for God II** – Passion for God II continues the subject of intimacy with God begun in Passion for God I. It takes the student into a more in-depth study of God’s love for His church. Subjects include the Bridal Perspective in Scripture, the Father of the Bride and Paradise Restored.
- PRM2041 **Preaching and Communications**- A practical course focusing on effective communication techniques, development and organization of thought, and sermon outlining, preparation and delivery

- BIB2414 **Romans** - This course discusses the important doctrines of righteousness and grace as outlined by the Apostle Paul in the books of Romans and Galatians.
- THE2030 **Supernatural Faith** – This course will provide the student with a balanced and scriptural knowledge of faith. Knowing what faith is, and what it is not are foundational keys for every believer. Supernatural faith will enable the students to live the life of faith necessary in today's world.
- PRM2100 **Systematic Theology 1**-World class athletes frequently have a regimen and system of training that gives them the edge in global competition. In a parallel sense, world class Christians are developed through a system of theological or Christian education and training. This course will combine ideas for programs of development with common sense applications that apply in various church settings. By factoring in the inspiration of the Holy Spirit, this course will help your church develop world class Christians that win the world for Jesus Christ.
- PRM2101 **Systematic Theology 2** -World class athletes frequently have a regimen and system of training that gives them the edge in global competition. In a parallel sense, world class Christians are developed through a system of theological or Christian education and training. This advanced course will combine ideas for programs of development with common sense applications that apply in various church settings. By factoring in the inspiration of the Holy Spirit, this course will help your church develop world class Christians that win the world for Jesus Christ.
- PRM2030 **Victory Leadership** This course provides students with an inside look into the leadership structure, vision and organization of Victory Christian Center. Lead Pastor, Paul Daugherty, shares with students how this mega church with multiple outreach and educational entities operates while sharing his personal vision and leadership insight.

School of Ministry 1 Area of Emphasis

- PRM1041 **Ministry Practicum 1**-This course is designed to involve students in various areas of ministry within Victory Christian Center and other full-time ministries. The purpose is to give students experiences designed to prepare for productive hands-on ministry internship experiences prior to graduation.
- PRM1042 **Ministry Practicum 2**-This course is designed to involve students in various areas of ministry within Victory Christian Center and other full-time ministries. The purpose is to give students experiences designed to prepare for productive hands-on ministry internship experiences prior to graduation.
- PRM1043 **Ministry Practicum 3**-This course is designed to involve students in various areas of ministry within Victory Christian Center and other full-time ministries. The purpose is to give students experiences designed to prepare for productive hands-on ministry internship experiences prior to graduation.
- PRM1044 **Ministry Practicum 4**-This course is designed to involve students in various areas of ministry within Victory Christian Center and other full-time ministries. The purpose is to give students experiences designed to prepare for productive hands-on ministry internship experiences prior to graduation.
- THE1010 **Bible Covenants**–The Bible reveals God as a covenant-making, covenant-keeping, and covenant-revealing God. The bible is a covenant book containing the Old and New Testaments (covenants). We will explore several Bible covenants, how they reveal God's scarlet thread of redemption, and how these covenants are fulfilled in our blood covenant relationship with God through Jesus Christ.
- PRM1035 **Kingdom Wealth & Biblical Economics**-This course will teach the student important strategies concerning prosperity and wealth creation. A biblical and practical foundation will be presented along with strategies for effective application.
- BIB1044 **Creation: It Matters What We Believe** – This course looks at the following themes: Is evolution compatible with the Bible? Is Genesis true history or an allegory? Does the fossil record support evolution or creation? Are there any scientific evidences that support the creation account? (Night class only)
- PRM1045 **Evangelism and Outreach I**–This unique course is designed to share important strategies and fresh attitudes for successful Bible ministry in soul winning, in miracle faith and in productive gospel outreaches both at home and abroad. Information PLUS inspiration will lead the student to transformation for success in ministry.
- PRM0072 **Foundations of Faith**–The Spirit of Faith is that intangible ingredient which compelled the heroes of faith to finish their courses with joy. It is designed to study what faith is and how to activate it. It will combine information with inspiration by following those who through faith and patience have inherited the promises.
- THE1035 **Gifts of the Spirit**–This course is a study of the person of the Holy Spirit and His place and function in the Godhead, His spiritual gifts, and how these gifts operate in the Body of Christ.
- PRM0065 **How to Be Led by the Spirit**–This is an in-depth study of how God does and does not lead His people. The purpose of this course is to provide insight into the ways God leads His people from the spirit-man within, and the ways man misses the leading of the Lord by ignorance or presumption.
- PRM1027 **Life Strategies 1**-This course will discuss and apply specific keys toward developing a life strategy plan. Discussion of godly vision and purpose will prepare the student to develop a personal vision statement that works.
- PRM1100 **Marriage and Family**-This course is an exposition on marriage and family. We will be discussing the beginning of marriage, relationships, unity and oneness.

- THE1197 **Ministry Gifts and Callings 1**- What is my place in the Body of Christ? How do I pursue and fulfill God's plan for me in ministry? Whatever area of ministry you are called to, this course will define the different gifts God has given mankind in relation to your place. The student will learn about how the different gifts and callings flow and conflict, bible examples of the same, and where the student fits into the body of Christ.
- PRM1020 **Principles of Ministry**-This course deals with the charismatic ministry relating to the different phases, operations and administrations of today. Principles covered include the natural preparations working together with personal integrity and heavenly anointing.
- PRM1050 **Renewing the Mind 1**-This course is designed to give the student a biblical perspective on the importance of renewing the mind with understanding into his/her position in Christ in order to mature in the things of God and to manifest Christ-likeness to the world.
- PRM1106 **Spiritual Discernment**-This course is designed to equip the believer in walking in the Spirit, ministering in and by the Spirit with God's authority, and fine tuning spiritual discernment. There is a need to guard our lives and the flock of God in this day. Accountability and sensitivity to the Holy Spirit is a must in this hour.

School of Ministry 2 Area of Emphasis

- THE2310 **Apologetics and Current Issues** – This course will show you how to defend your faith and deal with the current societal issues influencing culture. You will learn how to stand up for what you believe and offer biblical answers to today's most pressing issues.
- PRM2411 **Business and Ministry**- This course is designed to explain the role of business in ministry. It explains the Biblical precedent of using business to fund ministry, how to generate a business idea, how to create a business plan, how to launch the business, the legal and financial aspects of running a business, and how to market the business.
- CYM1018 **Children/Youth Ministry**- This course will be a wild ride through Greg's life experiences and how he translates that into practical tips for each student. It's designed to give you hands on and behind the scenes look at ministry, the good, the bad, and the ugly.
- THE2014 **1 & 2 Corinthians**- This course will take an expository approach to Paul's letters to the Corinthians. Focused time will be spent on some of the more difficult controversial passages. Modern day case studies will be incorporated to bring the letters to life.
- PRM2016 **Church Administration**- This course is designed to teach the student basic principles of effective administration in connection to the development of the sound policies with excellence and in regard to the impact these policies have upon people. Practical exercises will be utilized to develop administrative teams, vision statements, objectives, and project development.
- BIB2421 **Eschatology**-This course is designed to acquaint students with the time referred to by bible scholars as Doctrines of Last. Emphasis will be placed on eschatological events as revealed in the book of Revelation and other prophetic texts and passages. Students will examine current world events in light of scripture as well as 'End of Days' teachings from the worlds three major religions.
- PRM2201 **Evangelism & Outreach II**- This course is designed to equip students to successfully develop and implement a Biblical philosophy of soul winning, lifestyle evangelism, and targeted outreach to the lost; and to equip students to disciple others in the same. Upon completion of this course, the student will be able to successfully develop, implement, and lead effective evangelistic efforts to secular people in both individual and corporate settings.
- PRM2301 **Family Ministry**- This course will examine the biblical, theological and practical ways of ministering to the family in contemporary times. Special focus will be placed on defining the family, how to minister to the family and how to raise the next generation to be leaders in the Kingdom of God.
- PRM2051 **Leadership Practicum 1**-This course is designed to involve students in various areas of ministry within Victory Christian Center and other full-time ministries. The purpose is to give students experiences designed to prepare for productive hands-on ministry internship experiences prior to graduation.
- PRM2052 **Leadership Practicum 2**-This course is designed to involve students in various areas of ministry within Victory Christian Center and other full-time ministries. The purpose is to give students experiences designed to prepare for productive hands-on ministry internship experiences prior to graduation.
- PRM2053 **Leadership Practicum 3**-This course is designed to involve students in various areas of ministry within Victory Christian Center and other full-time ministries. The purpose is to give students experiences designed to prepare for productive hands-on ministry internship experiences prior to graduation.
- PRM2054 **Leadership Practicum 4**-This course is designed to involve students in various areas of ministry within Victory Christian Center and other full-time ministries. The purpose is to give students experiences designed to prepare for productive hands-on ministry internship experiences prior to graduation.
- PRM2410 **Media in Ministry** - This course is designed to prepare the student to utilize current media to reach out to this generation. Areas covered will include video, graphics, and social media
- ACP2101 **Pastoral Ministry 1** -Every church needs a pastor and a purpose for existing. That purpose must be connected to the Great Commission, but beyond the commission given by Jesus Christ to build His church, each church has a specific calling to fulfill in their area of the world. This course is designed as a study of the pastoral ministry and will develop the principles that create a purpose driven church that will remain consistent with the vision imparted by the Holy Spirit.

- ACP2102 **Pastoral Ministry 2** -Every church needs a pastor and a purpose for existing. That purpose must be connected to the Great Commission, but beyond the commission given by Jesus Christ to build His church, each church has a specific calling to fulfill in their area of the world. This course is designed as a study of the pastoral ministry and will develop the principles that create a purpose driven church that will remain consistent with the vision imparted by the Holy Spirit.
- PRM2001 **Practical Ministry Tools**- This course is designed to equip the student with practical tools, strategies and priorities that are necessary for effective ministry today. Specific attention will be given to teach the student how to efficiently administer his/her personal, financial and ministry life. Distinct application will be made in the following three concentrations: 1.Spiritual Tools for orderly living. 2. Practical Living Tools for budgeting, personal finances. 3. Tools of common sense and judgment for mastering yourself. This course will be both functional and constructive in providing students with a “nuts and bolts” learning experience.
- PRM2042 **Preaching Lab I** - This course is a practical, hands-on opportunity for students to develop their preaching and teaching gifts. Several techniques and pointers will be covered as well as how to prepare and outline sermons. Each student will preach/teach several times during the quarter. Each session will be videotaped and evaluated.
- PRM2043 **Preaching Lab II**- This course is a practical, hands-on opportunity for students to develop their preaching and teaching gifts. Each student will teach/preach several times during the quarter. The main sermons will be audio taped and evaluated.
- PRM2014 **Principles of Leadership II**-This course is designed to further the student’s understanding of Biblical Leadership as it related to the church and ministry teams.

School of Worship 1 General Area of Emphasis

- MUS1011 **Weekly Applied Lessons 101, 102, 103, 104** – This course gives students applied instrument training. Lessons are independently run and academically measured while custom tailored to the student’s competence level while building on the skill curriculum. *Weekly lessons are required for School of Worship completion and/or a School of Worship certificate.*
- MUS2011 **Weekly Advanced Lessons 201, 202, 203, 204** – This course gives students advanced instrument training. Lessons are independently run and academically measured while custom tailored to the student’s competence level while building on the skill curriculum. *Weekly lessons are required for School of Worship completion and/or a School of Worship certificate.*

School of Worship 1 Area of Emphasis

- SOW1101 **Principles of Audio 101**
This course introduces the student to the audio/sound side of worship music. Students learn the basics of sound equipment used in churches and live venues as well as recording studios.
- SOW1201 **Principles of Audio 201**
This course is a more in-depth study of the audio/sound side of worship music. Students gain a broader understanding and receive hands on training with sound equipment used in church and live venues as well as recording studios.
- SOW2306 **Prophetic Worship 101 & 102**
These courses dive into the Biblical foundations of prophetic worship. Students will gain a broad understanding and practical application of prophetic worship in today’s worship environments.
- SOW1103 **Music Theory 101, 102, 103, 104**
This course introduces and builds a solid foundation of music theory. Through all four segments of this course students are taught to recognize and demonstrate an understanding of notes, scales, key signatures, etc.
- SOW1105 **Worship Platform 101, 102, 103, 104**
This course will equip the students with skills needed for platform worship ministry. Part classroom, part hands on platform training, this course deals with issues like team dynamics, submission, musical flow, technical platform set up, serving your congregation through worship, and musical/spiritual sensitivity. This course is required to participate in a School of Worship morning team. *All four quarters are required for School of Worship completion and/or a School of Worship certificate.*
- SOW1108 **Worship Seminar 101, 102, 103, 104**
This course will equip the students with skills needed for platform worship ministry. Part classroom, part hands on platform training, this course deals with issues like team dynamics, submission, musical flow, technical platform set up, serving your congregation through worship, and musical/spiritual sensitivity. This course is required to participate in a School of Worship morning team. *All four quarters are required for School of Worship completion and/or a School of Worship certificate.*
- SOW1104 **Team Dynamics 101, 102**
This course introduces the student to the models of team building. Students learn the basics of interpersonal leadership and relationship as well as organizational management.
- SOW1302 **Music Technology 101**
This course introduces the student to the technology side of worship music. Students learn the basics of software and technology used in churches and live venues as well as recording studios.
- SOW1402 **Music Technology 201**

This course is a more in-depth study of the technology side of worship music. Students gain a broader understanding and receive hands on training with software and technology used in churches and live venues as well as recording studios.

SOW1601
1602

Ear Training 101 & 102

This is an in-depth study in advanced improvisation skills. In these courses students will develop the unique skill of anticipating music changes in a live scenario and how to craft musical storytelling in a live environment.

SOW2102
2202

Strategies for Worship Leaders 101 & 102

These courses discuss and apply specific keys toward developing strategic leadership. Discussion of godly vision and purpose will prepare the student to develop personal leadership skills needed in today's worship ministry.

School of Worship 2 Area of Emphasis

SOW2104
2204

Band Arrangement 101 & 102

These courses instruct the student in the art of creating and crafting a specific sound with a band of musicians, whether in a live setting or in a recording studio.

SOW2304
2404

Band Arrangement 201 & 202

During these courses students will gain an advanced understanding and demonstrate a high level of proficiency in creating and crafting a specific sound with a band of musicians, whether in a live setting or recording studio.

SOW2103
2203

Music Composition 101 & 102

In these courses students gain a basic and intermediate understanding of music composition and orchestration focused on a worship environment.

SOW2303
2403

Music Composition 201 & 202

In these courses students will receive and demonstrate a high level understanding of music composition and orchestration focused on a worship environment.

SOW2308
2309

Nashville Numbers 201 & 202

Students are taught the modern techniques of improvisation and musical interpretation known as the Nashville numbers system. These techniques are critical in any modern worship band and give students the tools they need to lead a band while flowing in worship.

SOW2101
2201

Role of a Worship Pastor 101 & 102

In these courses students gain an understanding and build a foundation to demonstrate competency in the pastoral, spiritual and practical roles of today's worship pastor.

SOW2105
2205, 2305
2405

Worship Platform 201, 202, 203, 204

This course will equip the students with advanced skills needed for platform worship ministry. Part classroom, part hands on platform training, this course deals with issues like team dynamics, submission, musical flow, technical platform set up, serving your congregation through worship, and musical/spiritual sensitivity. This course is required to participate in a School of Worship morning team. *All four quarters are required for School of Worship completion and/or a School of Worship certificate.*

SOW2108
2208, 2508
2408

Worship Seminar 201, 202, 203, 204

This course will equip the students with advanced skills needed for platform worship ministry. Part classroom, part hands on platform training, this course deals with issues like team dynamics, submission, musical flow, technical platform set up, serving your congregation through worship, and musical/spiritual sensitivity. This course is required to participate in a School of Worship morning team. *All four quarters are required for School of Worship completion and/or a School of Worship certificate.*

School of Media 1

CRM1111

Quarter 1
Ministry Media 101

Media is now a vital part of every vibrant church or ministry organization. In this class, students will be introduced to the basic video equipment needed to facilitate a worship service. They will learn the basic rules for sermon media usage and creation, how to identify their target audience, and how to reach that audience with media.

CRM1112

Introduction to Storytelling

Storytelling is the essence of all we do in media, whether writing a script, interviewing a person, or getting to the heart of a testimony. In this class, students will learn about the writing process, various genres, and the basics of effective storytelling including key elements such as character, conflict, plot, and themes, as well as the importance of character creation, character development, and story development. Students will get first-hand practice interviewing, writing and storytelling through both written and visual methods.

CRM1113

Photography Basics

Anyone can snap a photo, but not everyone can create a memorable image. Learning how to use manual settings and the fundamental design rules of composition is imperative for creating an image that will stand out from a snapshot. Developing an eye by learning the rules of photography is essential for impactful images. In this class we will teach students how to properly use a DSLR camera and will empower students with the technical skills to bring creative skills to life. A series of fun and creative assignments as well as an introduction to Photoshop will allow students to learn as they practice and will teach students to look at

life differently through the lens.

CRM1114

Pre-Production

In this class, students will learn about the elements necessary to prepare for production, including budgeting, breaking down a script, hiring a crew, location scouting, understand the legalities concerning contracts and insurance, and creating a production book. Students will put into practice what they have learned through weekly exercises and class projects.

Quarter 2

CRM1221

Ministry Media 201

Building on the foundation from Ministry Media 201, this class will teach students how to research various media options for church growth. They will design their own video control room and oversee such details as budget, equipment, strategy and implementation.

CRM1215

Video Editing Basics

In this class, students will learn how to import footage, manage media, and assemble video clips on a timeline using Adobe Premiere Pro. This class will serve as the foundation for all editing skills to be utilized throughout the first and second years of the program.

CRM1216

Intro to Audio Production

Students will learn the essential basics of audio production including basic microphone techniques, audio recording techniques, and an introduction to non-linear audio editing and mixing for worship services.

CRM1217

Intro to Video Production

In this class, students will learn how to set up a production shoot including lighting, audio, the basic operation of various video cameras, and how to import the footage for use after shooting. Students will exercise these skills through a series of individual and group projects.

Quarter 3

CRM1325

Advanced Video Editing

Students will go deeper into video editing, learning transitions, filters and effects in Adobe Premiere Pro, as well as how to manipulate the sound tracks. In this class, students will be using their skills from the Intro to Storytelling class to cut together a cohesive story from longer interviews as well as other course projects. Students will also learn the basics of motion graphics and other key post-production tools using After Effects.

CRM1335

Video Editing Practicum

Under the supervision of their editing instructor, student will take the knowledge learned in Intro to Video Editing and Advanced Video Editing and edit a series of film projects that they have shot in the video production classes. In addition to the grades received for their editing work, students will be required to write a final essay detailing what they learned throughout the process.

CRM1327

Advanced Video Production

Students will take what they have learned in the Intro to Video Production class and receive more detailed instruction on the nuances of a production shoot. In particular, students will learn how to set up artistically sound camera angles, utilize multiple cameras and more detailed lighting and audio techniques.

CRM1337

Video Production Practicum

Under the supervision of their production instructor, students will take the knowledge learned in the Intro to Video Production and Advanced Video Production classes and put it into practice through a series of film projects that they will conceptualize, cast, schedule, and produce. In addition to the grades received for their production work, students will be required to write a final essay detailing what they learned throughout the process.

Quarter 4

CRM1426

Advanced Audio Production

Students will build upon what they learned from Intro to Audio Production and dive deeper into various recording and editing processes including studio recording, advanced live service mixing techniques, live production recording, and podcast creation.

CRM1418

Victory Media Practicum

During this quarter, students will be completely immersed in Victory Christian Center's media department. Under the supervision of the VCC production staff, Students will shoot interviews and announcements, edit promos, operate various cameras (stationary, hand held, jib) for live events, and participate in the church's annual Easter production. Students will be required to write a paper at the end of the quarter detailing their experience.

CRM1422

Advanced Storytelling

This course is designed to teach students the writing process and specific writing methods including short stories, feature stories and scripts. Students will dive deeper into the usage of key literary tools such as character creation, character development, story development and sub-tropes. Students will also learn how to write effective loglines and descriptive paragraphs for various works.

CRM1331

Ministry Media 301

In this project-oriented class, students will build a media ministry from the ground up. They will learn to set and work within a production budget. Students will use skills learned throughout the first year of the program such as pre-production, storytelling, video production, video editing, and audio production as they create various media-based outcomes. They will also construct a marketing strategy and develop a corresponding marketing budget.

School of Creative Media 2

Quarter 1

CRM2111

Media Practicum 101

Students will put what they have learned thus far into action at various locations. Under the supervision of a media director or administrator, they will (depending on their quarterly assignment) assist with the audio and visual components at a weekly service, participate in a video production that the church can utilize for promotional purposes or as a sermon help, assist with media-related marketing projects, and/or assist with the collection of media-related assets. Students will be graded based on the media director or administrator's evaluations as well as a final essay detailing what they learned from the experience.

CRM2112

Basic Web Design

In this class, students will learn the basics of web design and development. They will gain knowledge of how the web works, best practices, file structuring, etc., as well as basic coding techniques using HTML5 and CSS3.

CRM2123

Advanced Photography

Students will further develop the skills they learned in Photography Basics through hands-on assignments. This class will further develop their ability to think outside the box and capture things creatively, as well as in a manner that is technically sound. Students will also be introduced to basic lighting principles, which will prepare them for the more complex lighting situations. This class will also show students the basics of Photoshop CS6. They will learn the wide variety of tools designers use to create the amazing art we see every day, as well as how to do basic touch ups on photo images. The class will cover layers, brushes, tools, actions, importing, and exporting. This class is essential no matter what area of media the student decides to follow.

Quarter 2

CRM2331

Media Practicum 201

Students will rotate to a new location that differs from the previous quarter. Under the supervision of a media director or administrator, they will (depending on their quarterly assignment) assist with the audio and visual components at a weekly service, participate in a video production that the church can utilize for promotional purposes or as a sermon help, assist with media-related marketing projects, and/or assist with the collection of media-related assets. Students will be graded based on the media director or administrator's evaluations as well as a final essay detailing what they learned from the experience.

CRM2222

Advanced Web Design

In this class, students will continue to improve their coding skills and transfer that knowledge into a series of web design projects. Students will also dive deeper into HTML5 and CSS3.

CRM2224

Advanced Lighting

In this class students will learn a variety of proper lighting techniques for both indoor and outdoor video production. They will also learn to use the different lighting fixtures, the essentials of three-point and four-point lighting, lighting options for interviews, and basic studio lighting setup.

Quarter 3

CRM2221

Media Practicum 301

Students will rotate to a new location that differs from the previous quarter. Under the supervision of a media director or administrator, they will (depending on their quarterly assignment) assist with the audio and visual components at a weekly service, participate in a video production that the church can utilize for promotional purposes or as a sermon help, assist with media-related marketing projects, and/or assist with the collection of media-related assets. Students will be graded based on the media director or administrator's evaluations as well as a final essay detailing what they learned from the experience.

CRM2225

Graphic Design

Students will learn how to effectively apply Photoshop to a variety of key media tasks including print campaigns, web advertising, bulletins, publications, and various resources (i.e. reading plans, devotionals, sermon notes, etc.) that are regularly used within a ministry.

CRM2214

Ministry Resource Development

Churches and ministry organizations are constantly looking for ways to utilize various forms of media in worship services, online and in Bible study groups. In this class, students will learn how to take what they have collectively learned in the School of Creative Media and apply it to ministry resources such as promotional videos, sermon helps, Bible study materials, etc.

Quarter 4

CRM2441

Media Practicum 401

Students will rotate to a new church that differs in size from the previous quarter. Under the supervision of a pastor and/or media director, they will assist with all audio and visual components at one weekly service throughout the quarter. Students will be graded based on the pastoral staff's evaluations as well as a final essay detailing what they learned from the experience.

CRM2315

Live Production

In this class, students will learn the essential basics to producing a live TV production including camera placement, switcher techniques, camera production, live streaming, time management, and directing.

Digital Strategies & Web Engagement

Social media is one of the most important ways that we can send a message to a mass audience. In this class, students will learn how to make their websites show up on all of the primary search engines. They will learn the basics of analytics and how to use this information and these avenues to their advantage.

School of Missions 1 Area of Emphasis

MIS1511

Missions in Action

This class will establish a foundation for outreach and missions and also provide as an introduction to the various outreach opportunities available for each student to participate in. The purpose of this class is to get them actively involved in outreach. You will be participating various ministries such as Prison and Jail, Mobile Kids Outreach, Tulsa Dream Center, and many more.

MIS1510

Equipping Leaders 1

This course is designed to develop leadership skills in the student by using the Equip material from John Maxwell's Million Leader Mandate. The purpose of the course is to equip you as a Christian leader to impact your world for Christ. The material is designed to give you tools to become a better leader and to encourage you to equip others. This quarter will concentrate on lessons that deal with the Leader's heart and relationships.

MIS1115

Intro to World Religions

The student will learn about the origins and major features of the leading non-Christian world religions, including Islam, Hinduism, Buddhism, and Judaism. The class also covers the major doctrinal differences between those belief systems and the Christian faith, and how to minister the gospel effectively to adherents of each of those religious belief systems. In addition, this course will teach about the leading cults and non-religious belief systems and the threats they pose to world Christianity.

MIS1513

Cross-Cultural Evangelism

This course is designed to lay a biblical foundation for evangelism. We will cover the various aspects of evangelism including personal, street, mass evangelism and more. Not only will we cover various methods and principles students will be given opportunities to put those methods and principles in to practice.

MIS1514

Cross-Cultural Evangelism

This course is designed to lay a biblical foundation for evangelism. We will cover the various aspects of evangelism including personal, street, mass evangelism and more. Not only will we cover various methods and principles students will be given opportunities to put those methods and principles in to practice.

MIS1515

Reaching the 4-14

Over two billion of the world's population is under the age of 15. Reaching these at risk children between the ages of 4 - 14 should be a priority. In this class we will discuss the best strategies to reach this ever growing segment of the population. We will look at outcome based ministry that will not just reach the children but disciple them as they grow into mature believers with a strong foundation.

MIS1112

Cross-Cultural Relationships

Students will learn how to identify values and behaviors common to major regions and culture groups worldwide. Students will start to view the world from other cultural perspectives in order to avoid imposing the bias of their own culture when developing cross cultural relationships. This course will greatly enhance cross-cultural ministry.

MIS1111

Intro to World Missions

This course is an overview of the mandate of the Church of Jesus Christ to fulfill the Great Commission (Matt 28:18-20). Students will gain a Biblical foundation to formulate their personal philosophy of missions; both foreign and local. The course is designed to inspire students to personally connect with God's heart for the nations and to help define their individual role in the Great Commission.

MIS1311

Short-Term Missions

The objective of this class is to inspire students concerning the value & potential of short-term missions for the advancement of God's Kingdom. This class will provide guidelines for planning and leading short-term missions. The class will consider some of the "do's & don'ts" of short-term missions. Finally, students will learn, "The Four Seeds of Short-term Missions", an effective training technique to ensure maximum impact in the hearts of all short-term missions trip participants.

MIS1331

Missionary Disciplines

How does a missionary living in a cross-cultural context protect and grow their spiritual life? How do they set the proper boundaries for moral and ethical issues? How do they avoid the pitfalls of money, sex, and power? Missionary Disciplines examines the moral, ethical, and spiritual life of the missionary.

MIS1321

Missions & The Local Church

This class is designed to frame our fundamental understanding of the Church - our ecclesiology in relationship to missions. Students will learn the key elements of a truly "missional" church. Students will be convinced that missions is more than just a department in the church. In fact, the Church exists because God has a mission.

MIS1516

Foundations of Modern Missiology

In this course we will look at the Inspiring lives of men and women who followed the call of God to go into the nations of the world with the Gospel. We will look at the sacrifices they made and the victories they won as they pioneered the modern missions movement.

- MIS1231 **Integrating Business with Missions**
This class prepares future missionaries to think about funding ministry through commerce and developing sustainability through entrepreneurship on the mission field. Students will develop a balanced and Biblical view regarding money and stewardship. Students will understand the mindset of Christian business people and how to effectively communicate their ministry vision with business professionals in order to establish life-long ministry partners.
- MIS1417 **Missions and Justice**
Is a class designed to take an insightful and honest look at key “social justice” issues such as human trafficking, hunger and orphans. What is the role of the church and missions in bringing forth true “justice” to these complex world problems? Emphasis is placed on understanding strategic opportunities for effective missions activity in the context of justice issues.
- MIS1416 **Intercession and Missions**
This course is designed to motivate dynamic change in personal and corporate prayer. The student will gain a good understanding of the spiritual forces they will encounter as they pray for the nations, and effective strategies in prayer that will bring change to target people groups. The class will prepare future missionaries to use intercessory prayer as a fundamental tool for success in ministry.
- MIS1418 **Conflict Resolution 1**
Conflict resolution is one of the most needed skills every person must have in order to make a difference in their lives and in the lives of others. You will learn not only the biblical responses to offense and conflict resolution but you also learn practical responses to enable you to be successful. It has been said that ministry would be great if it weren't for people, people with renewed souls and un-renewed minds. This class is designed to support you in the Spiritual and in the Practical.
- MIS1031 **Team Dynamics & Outreach 1**-In Missions understanding team dynamics is vital to longevity on the field. In this class we will train students to be an effective team player and to develop skills in leading small teams. Students will learn how to have peaceful non-competitive relationships with other team members as they conduct hands-on practical ministry during class time.
- MIS1032 **Team Dynamics & Outreach 2**- As we continue developing leadership skills in this course we will take our training a step further as we learn about Personal Evangelism in its various contexts. We will hear from several guests as they impart practical tools for outreach and evangelism in Jail & Prisons, Hospitals and Urban Outreach settings.
- MIS1419 **Urban Missions**
Because of shifts in the world's population the number of urban residents is growing by nearly 60 million every year, which makes urbanized areas the greatest mission fields in the world. This class is going to focus specifically on how to target and strategically reach the largest sectors of society around the globe.
- MIS2065 **Winning Our World**
Because of shifts in the world's population the number of urban residents is growing by nearly 60 million every year, which makes urbanized areas the greatest mission fields in the world. This class is going to focus specifically on how to target and strategically reach the largest sectors of society around the globe.

School of Missions 2 Area of Emphasis

- MIS1521 **Fundamentals of Teaching**
The Great Commission in Mt. 28:19,20 tells us, “Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them ...” This course is designed to teach the student basic teaching skills and how to develop their own course material.
- MIS1522 **Short-Term Practicum**
In this course students will have the opportunity to actually plan the School of Missions spring break missions trip. They will learn how to train groups in cross cultural ministry, drama and personal evangelism. They will also gain an understanding of the administrative aspect of planning short term trips and have the opportunity to put all these things into practice.
- MIS1523 **Short-Term Practicum**
In this course students will have the opportunity to actually plan the School of Missions spring break missions trip. They will learn how to train groups in cross cultural ministry, drama and personal evangelism. They will also gain an understanding of the administrative aspect of planning short term trips and have the opportunity to put all these things into practice.
- MIS1601 **Practical Field Ministry**
In this course students will participate weekly in various assigned local ministry opportunities designed to give them a broad view of ministry in context as well as specific opportunities available for future consideration.
- MIS2110 **Restoring Spiritual Authority**
This course is designed to teach the students about the Believer's place and function in the spirit realm. Students will learn how to identify the influence of the spiritual realm on the spirit, soul, and body and how to properly facilitate emotional healing and freedom for individuals that are held captive in 'stuck' places of the enemy's camp. This course will give students the tools they need to minister freedom and to help redirect behavior.

- MIS1524 **Holistic Missions**
 This course deals with practical preparation for the mission field. It will provide insights on being single on the field, dating, marriage and the realities of raising a young family on the field. It will provide instruction on taking care of yourself and your family physically, emotionally and spiritually as well as having healthy relationships with other local missionaries.
- MIS1525 **Conflict Resolution 2**
 Conflict Resolution 2 builds on the principles and teachings students received in Conflict Resolution 1. In ministry and missions especially one needs to have a firm grasp of how to avoid and diffuse conflict. This practical class is designed to take each student to the next level in their communication skills.
- MIS1526 **Equipping Leaders 2**
 This course is designed to develop leadership skills in the student by using the Equip material from John Maxwell's Million Leader Mandate. The purpose of the course is to equip you as a Christian leader to impact your world for Christ. The material is designed to give you tools to become a better leader and to encourage you to equip others. This quarter will concentrate on lessons that deal with the Leader's work and challenges.
- MIS1527 **Teaching Lab**
 During this course each student will teach a 45 min. class from the course material that they prepared in Teaching Fundamentals. The student will learn how to critique and how to improve their teaching skills by the critique they receive.
- MIS2111 **Muslim Ministry**
 With approximately 1.9 billion Muslims in the world today, Christians are being confronted with a challenge to the Great Commission. This class will help students understand the essential elements of the Islam challenge both in natural and spiritual terms. The class will inspire and empower students to confront this challenge, advancing the Lord's Kingdom and his church.
- MIS2211 **Chaplain Academy 1**
 This course is designed to equip the student with an understanding of the basic duties, responsibilities, and ministry of a Chaplain. Class time will include Information and discussion about normal reactions in normal people to abnormal situations. Topics will also include: response to disasters, critical incidents, workplace and school violence, and how children are different than adults in their responses to death and trauma.
- MIS1528 **Support Raising**
 To equip students to successfully develop relationships that will financially enable them to disciple others at home and abroad. To equip students to successfully develop a Biblical philosophy of support raising and to cultivate the necessary skills and strategies of funding a ministry.
- MIS1529 **Steps to the Field**
 This class takes students through the entire process of hearing from God to establishing an international ministry base. We will look at the practical aspects of obtaining visas and the realities of living in a foreign nation. Giving the students the tools needed for sustainability on the foreign field.
- MIS2301 **Discipling the Nations**
 This Course is designed to enable the student to understand the difference between a believer and a disciple. The student will also learn how to determine what discipleship methods will be successful in their target culture. Some of the topics covered include Teaching Methods, How to start a bible School, working with Translators, identifying Leaders, and Mentoring.
- MIS2311 **Chaplain Academy 2**
 This course is a continuation of Chaplaincy 1. Students will learn communication skills to deal with trauma, crisis, and disaster situations; in addition this course serves to equip future missionaries to work with children in grief and crisis; including Post Traumatic stress disorder.
- PRM2110 **Church Planting**
 This course will examine the New Testament pattern of Church Planting. We will learn practical tools to use in order to emulate the rapid multiplication of churches in the New Testament. These tools will help us identify new people who need the Gospel, plant the seeds of the Gospel, disciple the new believers, form them into healthy churches and then raise up leaders who can repeat the process in a new place. This will be highly practical so you can begin right away in planting healthy churches.
- MIS 2415 **Strategy for Reaching the Unreached**
 Strategy for Reaching the Unreached will serve as a hands-on training course in understanding who the unreached peoples of the world are and developing contemporary strategies to effectively reach them with the Gospel. Students will gain insight into the various unreached ethnic groups, their language and cultural identities, as well as their major religions. Students will engage in people group research utilizing the Internet and will formulate creative missions strategies to reach a specific people group. The course will enable students to relate God's mission purpose with their individual role in fulfilling His plan.
- MIS2313 **Reaching Kids on the Field**
 This class will walk through the challenges of reaching children of other cultures. It is to equip future missionaries with creative solutions for the challenges they will face in international Children's ministry.

Schedules

VBC 1 with School of Ministry Emphasis

Quarter 1

Course	Day	Time	Clock Hours
Core Courses			
New Testament 1	M	8:20-10:10	16 Hrs.
Chapel	M	10:30-12:20	16 Hrs
Principles of Praise & Worship	Tu	8:20-10:10	16 Hrs
Authority of the Believer	Tu	10:30-12:20	16 Hrs
Transformed Living	Th	8:20-10:10	16 Hrs
Writing in Ministry	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Kingdom Wealth & Biblical Economics	W	8:20-10:10	16 Hrs
Foundations of Faith	W	10:30-12:20	16 Hrs
Ministry Gifts & Callings	F	8:20-10:10	16 Hrs
Ministry Practicum 1	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 1

160 Hrs

Quarter 2

Course	Day	Time	Clock Hours
Core Courses			
New Testament 2	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Fruit of the Spirit	Tu	8:20-10:10	16 Hrs
Righteousness	Tu	10:30-12:20	16 Hrs
Charismatic Foundations	Th	8:20-10:10	16 Hrs
New Creation Realities	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Gifts of the Spirit	W	8:20-10:10	16 Hrs
Renewing the Mind	W	10:30-12:20	16 Hrs
How to be Led by the Spirit	F	8:20-10:10	16 Hrs
Ministry Practicum 2	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 2

160 Hrs

Quarter 3

Course	Day	Time	Clock Hours
Core Courses			
Old Testament 1	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Avoiding Deception	Tu	8:20-10:10	16 Hrs
Growing Up Spiritually	Tu	10:30-12:20	16 Hrs
Principles of Revival	Th	8:20-10:10	16 Hrs
Divine Healing	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Bible Covenants	W	8:20-10:10	16 Hrs
Life Strategies	W	10:30-12:20	16 Hrs
Marriage and Family	F	8:20-10:10	16 Hrs
Ministry Practicum 3	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 3

160Hrs

Quarter 4

Course	Day	Time	Clock Hours
Core Courses			
Passion for God 1	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Old Testament 2	Tu	8:20-10:10	16 Hrs
Principles of Ministry	Tu	10:30-12:20	16 Hrs
Life of Christ	Th	8:20-10:10	16 Hrs
Principles of Leadership	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Spiritual Discernment	W	8:20-10:10	16 Hrs
Evangelism and Outreach 1	W	10:30-12:20	16 Hrs
World Missions	F	8:20-10:10	16 Hrs
Ministry Practicum 4	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 4

160 Hrs

Total Program Clock Hours

640 Hrs

VBC 2 with School of Ministry Emphasis

Quarter 1

Course	Day	Time	Clock Hours
Core Courses			
Hermeneutics	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Church History 1	Tu	8:20-10:10	16 Hrs
Preaching & Communications 1	Tu	10:30-12:20	16 Hrs
Systematic Theology 1	Th	8:20-10:10	16 Hrs
Victory Leadership	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Practical Ministry Tools	W	8:20-10:10	16 Hrs
Church Administration	W	10:30-12:20	16 Hrs
Youth & Children's Ministry	F	8:20-10:10	16 Hrs
Leadership Practicum 1	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs
			160 Hrs

Total Quarter 1

Quarter 2

Course	Day	Time	Clock Hours
Core Courses			
Church History 2	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Preaching Lab 1	Tu	8:20-10:10	16 Hrs
Passion for God 2	Tu	10:30-12:20	16 Hrs
Systematic Theology 2	Th	8:20-10:10	16 Hrs
IMPACT 1	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Principles of Leadership 2	W	8:20-10:10	16 Hrs
1 & 2 Corinthians	W	10:30-12:20	16 Hrs
Media in Ministry	F	8:20-10:10	16 Hrs
Leadership Practicum 2	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs
			160 Hrs

Total Quarter 2

Quarter 3

Course	Day	Time	Clock Hours
Core Courses			
Family Ministry	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Christian Worldview	Tu	8:20-10:10	16 Hrs
IMPACT 2	Tu	10:30-12:20	16 Hrs
Hebrews	Th	8:20-10:10	16 Hrs
Supernatural Faith	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Pastoral Ministry 1	W	8:20-10:10	16 Hrs
Apologetics	W	10:30-12:20	16 Hrs
Preaching Lab 2	F	8:20-10:10	16 Hrs
Leadership Practicum 3	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs
			160 Hrs

Total Quarter 3

Quarter 4

Course	Day	Time	Clock Hours
Core Courses			
Acts	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Discipleship Strategies	Tu	8:20-10:10	16 Hrs
Life Strategies 2	Tu	10:30-12:20	16 Hrs
Grace	Th	8:20-10:10	16 Hrs
Romans	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Evangelism and Outreach 2	W	8:20-10:10	16 Hrs
Pastoral Ministry 2	W	10:30-12:20	16 Hrs
Eschatology	F	8:20-10:10	16 Hrs
Leadership Practicum 4	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs
			160 Hrs

Total Quarter 4

Total Program Clock Hours

*Total Program Clock Hours to complete 2-year program

160 Hrs

640 Hrs

1280 Hrs

VBC 1 with School of Ministry Emphasis – Night School

Quarter 1

Course	Day	Time	Clock Hours
Core Courses			
Principles of Prayer	M	6:00-7:50	16 Hrs
New Testament 1	M	8:05-9:50	16 Hrs
Principles of Revival	Tu	6:00-7:50	16 Hrs
Principles of Praise & Worship	Tu	8:05-9:50	16 Hrs
Foundations of Faith	Th	6:00-7:50	16 Hrs
Creation	Th	8:05-9:50	16 Hrs
Ministry Gifts & Callings	F	6:00-7:50	16 Hrs
Authority of the Believer	F	8:05-9:50	16 Hrs
Subtotal Core Courses			128 Hrs

Total Quarter 1

128 Hrs

Quarter 2

Course	Day	Time	Clock Hours
Core Courses			
New Testament 2	M	6:00-7:50	16 Hrs
How to be Led By The Spirit	M	8:05-9:50	16 Hrs
Renewing the Mind	Tu	6:00-7:50	16 Hrs
Righteousness	Tu	8:05-9:50	16 Hrs
Fruit of the Spirit	Th	6:00-7:50	16 Hrs
Charismatic Foundations	Th	8:05-9:50	16 Hrs
Gifts of the Spirit	F	6:00-7:50	16 Hrs
New Creation Realities	F	8:05-9:50	16 Hrs
Subtotal Core Courses			128 Hrs

Total Quarter 2

128 Hrs

Quarter 3

Course	Day	Time	Clock Hours
Core Courses			
Marriage and Family	M	6:00-7:50	16 Hrs
Old Testament 1	M	8:05-9:50	16 Hrs
Life Strategies	Tu	6:00-7:50	16 Hrs
Divine Healing	Tu	8:05-9:50	16 Hrs
Avoiding Deception	Th	6:00-7:50	16 Hrs
Principles of Invincibility	Th	8:05-9:50	16 Hrs
Growing Up Spiritually	F	6:00-7:50	16 Hrs
Bible Covenants	F	8:05-9:50	16 Hrs
Subtotal Core Courses			128 Hrs

Total Quarter 3

128 Hrs

Quarter 4

Course	Day	Time	Clock Hours
Core Courses			
Old Testament 2	M	6:00-7:50	16 Hrs
Passion for God	M	8:05-9:50	16 Hrs
World Missions	Tu	6:00-7:50	16 Hrs
Spiritual Discernment	Tu	8:05-9:50	16 Hrs
Life of Christ	Th	6:00-7:50	16 Hrs
Evangelism & Outreach 1	Th	8:05-9:50	16 Hrs
Principles of Leadership	F	6:00-7:50	16 Hrs
Principles of Ministry	F	8:05-9:50	16 Hrs
Subtotal Core Courses			128 Hrs

Total Quarter 4

128 Hrs

Total Program Clock Hours

512 Hrs

VBC 1 with School of Worship Emphasis

Quarter 1

Course	Day	Time	Clock Hours
Core Courses			
New Testament 1	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Principles of Praise & Worship	Tu	8:20-10:10	16 Hrs
Authority of a Believer	Tu	10:30-12:20	16 Hrs
Transformed Living	Th	8:20-10:10	16 Hrs
Writing in Ministry	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Principles of Audio 101, Music Theory 101	W	8:20-9:10 or 9:20-10:10	16 Hrs
Strategies for Worship Leaders 101, Team Dynamics 101	W	10:30-12:20	16 Hrs
Worship Seminar 101	F	8:20-9:10 or 9:20-10:10	16 Hrs
Worship Platform 101	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 1

160 Hrs

Quarter 2

Course	Day	Time	Clock Hours
Core Courses			
New Testament 2	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Fruit of the Spirit	Tu	8:20-10:10	16 Hrs
Righteousness	Tu	10:30-12:20	16 Hrs
Charismatic Foundations	Th	8:20-10:10	16 Hrs
New Creation Realities	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Principles of Audio 201, Music Theory 102	W	8:20-9:10 or 9:20-10:10	16 Hrs
Strategies for Worship Leaders 102, Team Dynamics 201	W	10:30-12:20	16 Hrs
Worship Seminar 102	F	8:20-9:10 or 9:20-10:10	16 Hrs
Worship Platform 102	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 2

160 Hrs

Quarter 3

Course	Day	Time	Clock Hours
Core Courses			
Old Testament 1	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Avoiding Deception	Tu	8:20-10:10	16 Hrs
Growing up Spiritually	Tu	10:30-12:20	16 Hrs
Principles of Revival	Th	8:20-10:10	16 Hrs
Divine Healing	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Music Technology 101, Music Theory 101	W	8:20-9:10 or 9:20-10:10	16 Hrs
Ear Training 101, Prophetic Worship 101	W	10:30-12:20	16 Hrs
Worship Seminar 103	F	8:20-9:10 or 9:20-10:10	16 Hrs
Worship Platform 103	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 3

160 Hrs

Quarter 4

Course	Day	Time	Clock Hours
Core Courses			
Passion for God 1	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Old Testament 2	Tu	8:20-10:10	16 Hrs
Principles of Ministry	Tu	10:30-12:20	16 Hrs
Life of Christ	Th	8:20-10:10	16 Hrs
Principles of Leadership	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Music Technology 101, Music Theory 101	W	8:20-9:10 or 9:20-10:10	16 Hrs
Ear Training 101, Prophetic Worship 101	W	10:30-12:20	16 Hrs
Worship Seminar 103	F	8:20-9:10 or 9:20-10:10	16 Hrs
Worship Platform 103	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 4

160 Hrs

Total Program Clock Hours

640 Hrs

VBC 2 with School of Worship Emphasis

Quarter 1

Course	Day	Time	Clock Hours
Core Courses			
Hermeneutics	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Church History 1	Tu	8:20-10:10	16 Hrs
Preaching & Communication	Tu	10:30-12:20	16 Hrs
Systematic Theology 1	Th	8:20-10:10	16 Hrs
Victory Leadership	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Role of a Worship Pastor 101, Music Composition 101	W	8:20-9:10 or 9:20-10:10	16 Hrs
Nashville Numbers 201, Band Arrangement 201	W	10:30-12:20	16 Hrs
Worship Seminar 201	F	8:20-9:10 or 9:20-10:10	16 Hrs
Worship Platform 201	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 1

160 Hrs

Quarter 2

Course	Day	Time	Clock Hours
Core Courses			
Church History 2	M	8:20-10:10	16 Hours
Chapel	M	10:30-12:20	16 Hrs
Preaching Lab 1	Tu	8:20-10:10	16 Hrs
Passion For God 2	Tu	10:30-12:20	16 Hrs
Systematic Theology 2	Th	8:20-10:10	16 Hrs
IMPACT 1	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Role of a Worship Pastor 101, Music Composition 101	W	8:20-9:10 or 9:20-10:10	16 Hrs
Nashville Numbers 201, Band Arrangement 201	W	10:30-12:20	16 Hrs
Worship Seminar 201	F	8:20-9:10 or 9:20-10:10	16 Hrs
Worship Platform 201	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 2

160 Hrs

Quarter 3

Course	Day	Time	Clock Hours
Core Courses			
Family Ministry	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Christian Worldview	Tu	8:20-10:10	16 Hrs
IMPACT 2	Tu	10:30-12:20	16 Hrs
Hebrews	Th	8:20-10:10	16 Hrs
Supernatural Faith	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Lyric Writing 101, Music Composition 201	W	8:20-9:10 or 9:20-10:10	16 Hrs
Mentorship 101, Band Arrangement 203	W	10:30-12:20	16 Hrs
Worship Seminar 203	F	8:20-9:10 or 9:20-10:10	16 Hrs
Worship Platform 203	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 3

160 Hrs

Quarter 4

Course	Day	Time	Clock Hours
Core Courses			
Acts	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Discipleship Strategies	Tu	8:20-10:10	16 Hrs
Life Strategies 2	Tu	10:30-12:20	16 Hrs
Grace	Th	8:20-10:10	16 Hrs
Romans	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Lyric Writing 201, Music Composition 201	W	8:20-9:10 or 9:20-10:10	16 Hrs
Mentorship 102, Band Arrangement 204	W	10:30-12:20	16 Hrs
Worship Seminar 204	F	8:20-9:10 or 9:20-10:10	16 Hrs
Worship Platform 204	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 4

160 Hrs

Total Program Clock Hours

640 Hrs

*Total Program Clock Hours to complete 2-year program

1280 Hrs

School of Media Year 1

Quarter 1

Course	Day	Time	Clock Hours
Core Courses			
New Testament 1	M	8:20-10:10	16 hrs.
Chapel	M	10:30-12:20	16 Hrs
Principles of Praise & Worship	Tu	8:20-10:10	16 Hrs
Authority of a Believer	Tu	10:30-12:20	16 Hrs
Transformed Living	Th	8:20-10:10	16 Hrs
Writing in Ministry	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Intro to Storytelling	W	8:20-10:10	16 Hrs
Ministry Media 101	W	10:30-12:20	16 Hrs
Photography Basics	F	8:20-10:10	16 Hrs
Pre-production	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 1

160 Hrs

Quarter 2

Course	Day	Time	Clock Hours
Core Courses			
New Testament 2	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Fruit of the Spirit	Tu	8:20-10:10	16 Hrs
Righteousness	Tu	10:30-12:20	16 Hrs
Charismatic Foundations	Th	8:20-10:10	16 Hrs
New Creation Realities	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Intro to Video Production	W	8:20-10:10	16Hrs
Video Editing Basics	W	10:30-12:20	16 Hrs
Intro to Audio Production	F	8:20-10:10	16Hrs
Ministry Media 201	F	10:30-12:20	16Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 2

160 Hrs

Quarter 3

Course	Day	Time	Clock Hours
Core Courses			
Old Testament 1	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Avoiding Deception	Tu	8:20-10:10	16 Hrs
Growing up Spiritually	Tu	10:30-12:20	16 Hrs
Principle of Revival	Th	8:20-10:10	16 Hrs
Divine Healing	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Advanced Video Production	W	8:20-10:10	16Hrs
Video Production Practicum	W	10:30-12:20	16 Hrs
Advanced Video Editing	F	8:20-10:10	16Hrs
Video Editing Practicum	F	10:30-12:20	16Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 3

160 Hrs

Quarter 4

Course	Day	Time	Clock Hours
Core Courses			
Passion for God	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Old Testament 2	Tu	8:20-10:10	16 Hrs
Principles of Ministry	Tu	10:30-12:20	16 Hrs
Life of Christ 1	Th	8:20-10:10	16 Hrs
Principles of Leadership 1	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Advanced Audio Production	W	8:20-10:10	16 Hrs
Victory Media Practicum	W	10:30-12:20	16 Hrs
Ministry Media 301	F	8:20-10:10	16Hrs
Advanced Storytelling	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 4

160 Hrs

Total Program Clock Hours

640 Hrs

School of Media Year 2

Quarter 1

Course	Day	Time	Clock Hours
Core Courses			
Hermeneutics	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Church History 1	Tu	8:20-10:10	16 Hrs
Preaching & Communications 1	Tu	10:30-12:20	16 Hrs
Systematic Theology 1	Th	8:20-10:10	16 Hrs
Victory Leadership	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Creative Media Practicum 101	W	8:20-12:20	32 Hrs
Basic Web Design	F	8:20-10:10	16 Hrs
Advanced Photography	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs
Total Quarter 1			160 Hrs

Total Quarter 1

Quarter 2

Course	Day	Time	Clock Hours
Core Courses			
Church History 2	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Preaching Lab 1	Tu	8:20-10:10	16 Hrs
Passion for God 2	Tu	10:30-12:20	16 Hrs
Systematic Theology 2	Th	8:20-10:10	16 Hrs
IMPACT 1	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Creative Media Practicum 201	W	8:20-12:20	32 Hrs
Advanced Web Design	F	8:20-10:10	16 Hrs
Advanced Lighting	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs
Total Quarter 2			160 Hrs

Total Quarter 2

Quarter 3

Course	Day	Time	Clock Hours
Core Courses			
Family Ministry	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Christian Worldview	Tu	8:20-10:10	16 Hrs
IMPACT 2	Tu	10:30-12:20	16 Hrs
Hebrews	Th	8:20-10:10	16 Hrs
Supernatural Faith	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Creative Media Practicum 301	W	8:20-12:20	32 Hrs
Graphic Design	F	8:20-10:10	16 Hrs
Ministry Resource Development	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs
Total Quarter 3			160 Hrs

Total Quarter 3

Quarter 4

Course	Day	Time	Clock Hours
Core Courses			
Acts	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Discipleship Strategies	Tu	8:20-10:10	16 Hrs
Life Strategies 2	Tu	10:30-12:20	16 Hrs
Grace	Th	8:20-10:10	16 Hrs
Romans	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Creative Media Practicum 401	W	8:20-12:20	32 Hrs
Live Production	F	8:20-10:10	16 Hrs
Digital Strategies & Web Engagement	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs
Total Quarter 4			160 Hrs

Total Quarter 4

Total Program Clock Hours

*Total Program Clock Hours to complete 2-year program

160 Hrs

640 Hrs

1280 Hrs

School of Missions Year 1

Quarter 1

Course	Day	Time	Clock Hours
Core Courses			
New Testament 1	M	8:20-10:10	16 hrs.
Chapel	M	10:30-12:20	16 Hrs
Principles of Praise & Worship	Tu	8:20-10:10	16 Hrs
Authority of a Believer	Tu	10:30-12:20	16 Hrs
Transformed Living	Th	8:20-10:10	16 Hrs
Writing in Ministry	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Winning Our World	W	8:20-10:10	16 Hrs
Intro to World Missions	W	10:30-12:20	16 Hrs
Missions in Action	F	8:20-10:10	16 Hrs
Intro to World Religions	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 1

160 Hrs

Quarter 2

Course	Day	Time	Clock Hours
Core Courses			
New Testament 2	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Fruit of the Spirit	Tu	8:20-10:10	16 Hrs
Righteousness	Tu	10:30-12:20	16 Hrs
Charismatic Foundations	Th	8:20-10:10	16 Hrs
New Creation Realities	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Urban Missions	W	8:20-12:20	16 Hrs
Foundations of Modern Missiology	W	10:30-12:20	16 Hrs
Missions and the Local Church	F	8:20-12:20	16 Hrs
Team Dynamics and Outreach I	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 2

160 Hrs

Quarter 3

Course	Day	Time	Clock Hours
Core Courses			
Old Testament 1	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Avoiding Deception	Tu	8:20-10:10	16 Hrs
Growing Up Spiritually	Tu	10:30-12:20	16 Hrs
Principles of Revival	Th	8:20-10:10	16 Hrs
Divine Healing	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Equipping Leaders I	W	8:20-12:20	16 Hrs
Reaching the 4-14	W	10:30-12:20	16 Hrs
Cross Cultural Relationships	F	8:20-10:10	16 Hrs
Missionary Disciplines	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 3

160 Hrs

Quarter 4

Course	Day	Time	Clock Hours
Core Courses			
Passion for God	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Old Testament 2	Tu	8:20-10:10	16 Hrs
Principles of Ministry	Tu	10:30-12:20	16 Hrs
Life of Christ	Th	8:20-10:10	16 Hrs
Principles of Leadership	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Conflict Resolution	W	8:20-10:10	16 Hrs
Missions and Justice	W	10:30-12:20	16 Hrs
Intercession and Missions	F	8:20-10:10	16 Hrs
Team Dynamics and Outreach II	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 4

160 Hrs

Total Program Clock Hours

640 Hrs

School of Missions Year 2

Quarter 1

Course	Day	Time	Clock Hours
Core Courses			
Hermeneutics	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Church History 1	Tu	8:20-10:10	16 Hrs
Preaching & Communication	Tu	10:30-12:20	16 Hrs
Systematic Theology 1	Th	8:20-10:10	16 Hrs
Victory Leadership	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Fundamentals of Teaching	W	8:20-10:10	16 Hrs
Restoring Spiritual Authority	W	10:30-12:20	16 Hrs
Chaplaincy Academy I	F	8:20-10:10	16 Hrs
Support Raising	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 1

160 Hrs

Quarter 2

Course	Day	Time	Clock Hours
Core Courses			
Church History 2	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Preaching Lab 1	Tu	8:20-10:10	16 Hrs
Passion for God 2	Tu	10:30-12:20	16 Hrs
Systematic Theology 2	Th	8:20-10:10	16 Hrs
IMPACT 1	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Teaching Lab	W	8:20-12:20	16 Hrs
Holistic Missions	W	10:30-12:20	16 Hrs
Equipping Leaders 2	F	8:20-12:20	16 Hrs
Short Term Practicum	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 2

160 Hrs

Quarter 3

Course	Day	Time	Clock Hours
Core Courses			
Family Ministry	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Christian Worldview	Tu	8:20-10:10	16 Hrs
IMPACT 2	Tu	10:30-12:20	16 Hrs
Hebrews	Th	8:20-10:10	16 Hrs
Supernatural Faith	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Chaplaincy Academy 1	W	8:20-12:20	16 Hrs
Conflict Resolution II	W	10:30-12:20	16 Hrs
Outreach Leadership	F	8:20-10:10	16 Hrs
Discipling the Nations	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 3

160 Hrs

Quarter 4

Course	Day	Time	Clock Hours
Core Courses			
Acts	M	8:20-10:10	16 Hrs
Chapel	M	10:30-12:20	16 Hrs
Discipleship Strategies	Tu	8:20-10:10	16 Hrs
Life Strategies 2	Tu	10:30-12:20	16 Hrs
Grace	Th	8:20-10:10	16 Hrs
Romans	Th	10:30-12:20	16 Hrs
Subtotal Core Courses			96 Hrs
Program Courses			
Steps to the Field-Outreach Leadership	W	8:20-10:10	16 Hrs
Reaching Children on the Mission Field	W	10:30-12:20	16 Hrs
Practical Field Ministry	F	8:20-10:10	16 Hrs
Church Planting	F	10:30-12:20	16 Hrs
Subtotal Program Courses			64 Hrs

Total Quarter 4

160 Hrs

Total Program Clock Hours

640 Hrs

*Total Program Clock Hours to complete 2-year program

1280 Hrs

Faculty & Staff

All administrative personnel and faculty are born-again, Spirit-filled Christians with demonstrated leadership and spiritual maturity and are committed to the vision and doctrinal statements of Victory Christian Center. The Pastor, Executive Director, and administrative personnel work together to fulfill the vision of VBC.

Pastor/President: Paul Daugherty

Paul and his wife Ashley Daugherty serve as the Lead Pastors of Victory Christian Center in Tulsa, OK founded by Billy Joe & Sharon Daugherty in 1981. Together Paul & Ashley minister to thousands of people every week through TV, podcast, and weekly services. Paul's style of preaching is described as refreshingly transparent, humorous, very encouraging, and practical teaching for the church to fulfill God's purpose for their lives. Paul is a graduate of Oral Roberts University with a bachelor's degree in Theology, and is currently working on his Master's Degree at Oral Roberts University. Paul and Ashley have two sons. Their vision is to help motivate and mobilize people to fulfill their God given destiny, and be actively committed to the local church.

VBC Executive Director: Ron McIntosh

Ron McIntosh is the Executive Director of Victory Bible College and oversees the operations of VBC. Ron has a Masters of Divinity and a Bachelor of Arts in Christian Education from Oral Roberts University. He is the President of Ron McIntosh Ministries and conducts meetings throughout the United States and the world. Ron is also the President of I·M·P·A·C·T, a leadership organization geared to help pastors and local church leaders. He has authored two books on revival as well as his recent books "The Greatest Secret" & "Organic Christianity". Ron also serves on the board of IMPACT Productions as well as other churches.

Staff

Our staff is here to serve you. We pray that God will give you all the training and equipment you need to be the Lord Jesus Christ's effective ambassador.

Ron McIntosh, Executive Director
Nathan Faught, VBC Assistant Director
Sue Scoggin, VBC Office Manager
Natalie Venable, Admissions & Marketing Director
Mark Kresge, Victory Internship Director
Virginia Prechel, International Student Advisor
John Ayala, Assistant to the International Student Advisor, Receptionist
Amanda Faught, Distance Learning Director
Karen Hillhouse, Registrar
Joe Martin, Resource Director
Michael Letney Director, School of Worship
Dawn Wiles, Assistant Administrative Director, School of Worship
Jon Livingston, Assistant Creative Director, School of Worship
Kirk Ross, VBC Housing Director

Faculty

All faculty are born-again, Spirit-filled Christians with demonstrated leadership and spiritual maturity and are committed to the vision and doctrinal statements of Victory Christian Center. Our faculty are fully qualified to teach their particular subject(s).

Faculty List

Almarez, Cynthia	BS, MA	Northeastern University, Oral Roberts University	School of Ministry
Andrus, Linda	BS, Diploma	University of Michigan, Diploma	School of Ministry
Barker, Debra	BS, Diploma	Oral Roberts University, Rhema Bible Training Center	School of Ministry
Blanco, Victor	Diploma	Rhema Bible Training Center	School of Missions
Bonham, Chad	BA	University of Tulsa	School of Media
Case, Carol	Diploma	Victory Bible College	School of Missions
Coates, Marialicia	BS, Diploma	University of San Francisco Ecuador, Victory Bible College	School of Ministry
Daugherty, Paul	BS	Oral Roberts University	School of Ministry
Daugherty, Sharon	BS	Oral Roberts University	School of Ministry
DeLuca, Mark	Diploma	Rhema Bible Training Center	School of Worship
Depew, Roland	BA, MA	University of Arkansas, University of Houston	School of Ministry
D’Ross, Lydia	BA	Oral Roberts University	School of Missions
Eason, Ryan	BA	Oral Roberts University	School of Worship
Edwards, Bruce	BA, Diploma, MBA	Kearney State College, Rhema Bible Training Center, Cambridge International University	School of Ministry
Farmer, Kevin	BA, MS, MS, PhD.	Rice University, Tulsa University, Oklahoma State University, Hamilton University	School of Ministry
Faught, Nathan	BA, CCLC	Indiana Bible College, International Christian Coaching Association	School of Ministry
Hawkins, Scott	BA, Diploma	Great Commission Bible School, Victory Bible College	School of Ministry
Hawthorne, Margaret	LX	SW Assemblies of God College	School of Ministry
Hayslip, Joel	BA	Oral Roberts University	School of Missions
Holly, Adam	Diploma	Victory Bible College	School of Worship
Horton, Monte	BS	Oral Roberts University	School of Worship
Hunt, Dr. Kim	BA, D.C., Diploma	University of Missouri, Logan College, Rhema Bible Training Center	School of Ministry
Jernigan, Denis	BA	Oklahoma Baptist University	School of Worship
King, Daniel	MA	Oral Roberts University	School of Ministry
Kresge, Mark	Diploma	Victory Bible College	School of Missions
Lahmeyer, Jackson	BA, MA	Oral Roberts University	School of Ministry
Letney, Michael	BS	Oral Roberts University	School of Worship
Livingston, Jonathan	BA	Oklahoma Baptist University	School of Worship
Lynn, Gregg	License	Berean University, Assembly of God Licensing Course	School of Ministry
Martin, Joe	Diploma	Rhema Bible Training Center, Victory Bible College	School of Ministry
McIntosh, Ron	BA, M. Div.	Oral Roberts University	School of Ministry
McMasters, Aaron	Diploma	Victory Bible College	School of Worship
Miller, Ida	Diploma	Rhema Bible Training Center, Victory Bible Institute	School of Missions
Miranda, Jr., Dr. Edwin	BA, MA, ED. D.	Oral Roberts University	School of Ministry
Montgomery, Jim	BA, MA	Oral Roberts University	School of Ministry
Montgomery, Stephanie	BS, Diploma	Rhema Bible Training Center	School of Ministry
Moore, Jordan	Diploma	Rhema Bible Training Center	School of Ministry
Mow, Daniel	BA	Oral Roberts University	School of Worship
Mow, Samantha	Diploma	Victory Bible College	School of Worship
Muhumuza, Samuel	BS, Diploma	Makerere University Uganda, Victory Bible College	School of Worship
Norris, Bryan	Diploma	Rhema Bible Training Center	
Nussbaum, Jason	BS	Oral Roberts University	School of Missions
Olson, Rhonda	BA, Diploma	University of Great Falls, Victory Bible College	School of Missions
Phillips, Brenda	Associates	Christ For the Nations	School of Missions
Springer, Miriam	LX	Oral Roberts University	School of Worship

Faculty List continued

Stafford, Ron	BS, Diploma	Northwest Missouri State University, Rhema Bible Training Center	School of Ministry
Vandevander, Matthew	Diploma	Victory Bible College, Youth With A Mission	School of Worship
Wagner, Joshua	BA, MA, Diploma	Oral Roberts University, Victory Bible College	School of Ministry
Watkins, Karen	Degree, Diploma	Tulsa Community College, Rhema Bible Training Center	School of Ministry
Watkins, David	BS	University of Colorado	School of Ministry
Wiles, Dawn	Diploma	Victory Bible College; St. Louis Community College	School of Worship
Williamson, Sandra	BA, BS, MA	California State University, Oklahoma State University, University of Oklahoma	School of Missions
